

West Seneca Library Board

Minutes for April 17, 2019

In attendance: Kelly Clifford, Jennifer Dobe, Cynthia Johnson, William Josefiak, Patricia Wass

Absent:

Guests: Robert Alessi, Councilman Eugene Hart

Approval of minutes for March 20, 2019; motion by Josefiak, seconded by Clifford. Motion carried unanimously.

Library Director's Report – Robert Alessi

Building

- Town had the crash bar fully installed on children's area door to the porch and Jeff Baksa, West Seneca Asst Code Enforcement Officer came through April 11 to check on it

Collection Development

WSE – 2019 Funds-
Materials & AV Budget. AV= \$1,975 / MAT= \$5,670 - \$519.62 (est. discount cost) from MAT budget in March = \$5,150.38

Outreach/Meetings/Library Visits

- 3/2 ACT Meeting @ CEN
- 3/13 Reviewed audio from March Managers Meeting
- 3/20 WSE Library Board Meeting
- 3/22 Mary Jean Jakubowski & Directors/Managers in Assemblyman Patrick Burke's district re: library needs
- 3/25 Meeting with Dan Reedy (Lions) – Received \$400 donation
- 3/27 Customer Service Training (Part 1) @ CEN; Meeting with Tracy Palicki re: records retention; Meeting with Security re: CEN ID tag; Meeting with Graphics Department @ CEN; Meeting with Bill Josefiak @ WSE
- 3/28 Friends of the Library Meeting (w/ Emily)

Misc.

- Completed asset list for Comptroller's Report
- New shelving unit for children's area ordered 3/8 for \$2,755
- Local history collection moved to shelving near new books and biographies given additional space near the fireplace
- Submitted State Report 3/29

- Collected 9 boxes for the Legislator Joseph Lorigo & Veterans One Stop Toiletries drive during the month of March
- Grand Prize winner of the teen reading contest for the system was from WSE!
- School Yearbooks are being collected by WS Alumni and a set (as complete as possible) will be given to the West Seneca Public Library

-West Seneca Women's Club donated \$1200.00 as well as 5 Page Magnifies, which can be checked out
 -Discussed other assistive device needs for the blind and hearing impaired
 -ACT meeting, May 4@8:30
 -Art Above the Stacks Exhibit, May 4, West Seneca Art Society
 -Buffalo Geological Society meeting Wednesday, April 24 to confirm exhibit May 17-18
 -Kids Day was well attended, estimated 250 people participated
 -Discussed purchasing laptop for presentations. Motion to purchase to \$800.00 made by Joesfiak, seconded by Clifford. Approved 5 yay, 0 nay
 -Discussed fax machine need. Patrons requesting 2-3 times a week. Can receive a 6 month free trial
 -Discussed bulletin board, community boards, locked cabinet styles. Estimate \$829.00, magnetic board \$640.00 Will research purchase and possible locations
 -State report completed. Discussed clarification on several issues of report (staff vacancy, visits to nursing homes, parent outreach, adult literacy) Resolution to adopt. Motion proposed by Josefiak, seconded by Dobe. Approved 5 yay, 0 nay

Treasurer's Report – Jennifer Dobe

1. Spending is in line and on target for the year
2. Viewed budget online, will forward budget monthly and bring hard copy to each meeting

Friends of the Library – Patricia Wass

1. Presentation Tuesday, May 14@6:30 by Raya Lee. Local author and librarian will discuss Pan-American Exposition
2. Yard Sale, August 17, 2018. Will submit to Town board
3. May 31, 2018 West Seneca Summer Reading Program. Friends will assist schools with Kick-off
4. Conducting survey regarding Book Page publication now available in library
5. Next meeting May 2@6:30

President's Report – Bill Josefiak

1. Meeting Wednesday, May 1@8:00 a.m. with West Seneca Rotary Club to present plaque. Meeting/breakfast held in Maker Space

Old Business:

1. None at this time

New Business:

1. Discussed new parking, 80 new spots, possibly mid-May, no barriers
2. Mobile DMV will be leaving as new DMV is moving to Southgate Plaza
3. Future meeting date: May 15, 2019 @ 4:30 p.m.

Adjourned at 5:50 p. m., Motion by Josefiak, seconded by Clifford