

Newstead Public Library

Board of Trustees

March 16, 2016

Board Members Present: Sue Brown, Mary Mangan, Tara Middaugh,
Sue Sweitzer, Bob Tiedt

At Large: Library Director Kristine Sutton,
Newstead Councilman John Jendrowski

Call to Order: 7:08 PM **Meeting Adjourned:** 7:51 **Next meeting:** April 20

Library Activities & Community Events

Adult Events: Mahjong, Tuesday Morning Book Club, Ladies Book Club (next week), Peace, Love & Yarn, Bath Bomb Making with Tina, Computer 1:1 Training (6 sessions)

Childrens' Events: APA (end of month), Headstart- 1 visit (17), Kind Kids' Club (8), Lego Club, St. Michaels Preschool (20), Storytime (5 sessions- ave 6 per session), Checkers Easter Show New- Toddler Jumpbunch (15months-2 years old- 11:30AM- 12:15PM)

Community Events: DSS Community Assistance (3/4- 3, 3/11- 1) Possibly try contacting local churches again? Program ends in May.

Walgreen's Information Table (3/18)- Pharmacist provides insurance and medication information

Basic Human Needs Subcommittee Meeting- Thursday March 24.

Library Business

Library Stats- Up in all categories from last February.

Changing to LED lights- Mike Lotz to determine if it can be done without changing fixtures. Possible state rebate?

Monthly Financial Report- Discussed expenses and revenues along with Ranzenhofer grants.

Entryway- Mats have been ordered, should arrive in 1-2 weeks. Need to pin Dan down on start date

Sidewalk- Bids are out- 1st week of April deadline. Bill Asmus will work on brick placement.

System Staff Day- Wed May 11- Topic "A+ Customer Service" 8:30-4:30 at central library. How long will Newstead library be closed that day? All but one employee attending.

New Computer- To take microfilm reader space

Friends of Library- Don Shonn at April meeting to discuss 501C3 and 1023 EZ Tax Exempt. Since library is exempt, they should not need exempt status.

Basic Human Needs- Subcommittee meeting on Thursday, March 24.

