

GRAND ISLAND MEMORIAL LIBRARY

1715 BEDELL ROAD * GRAND ISLAND, NEW YORK/ 14072-1796 * 773-7124

BOARD OF TRUSTEES MEETING

THURSDAY, MAY 4, 2017 5:30 P.M.

STAFF ROOM

AGENDA

- I. Minutes
- II. Financial Reports
- III. Correspondence
- IV. Reports
 - A. President
 - B. Director
 - C. Friends
 - D. ACT
- V. Old Business
 - A. Long Term Planning
- VI. New Business
 - A. Approval of State Report
 - B. Equal Opportunity and Anti-Harrassment Policies

*if you have additional items please contact Jill Banaszak

** Please RSVP Pat 773-2089 if you can NOT make the meeting

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MINUTES FOR BOARD OF TRUSTEES MEETING

THURSDAY, MAY 4, 2017

5:30 P. M.

STAFF ROOM

CALL TO ORDER:

The meeting was called to order at 5:30 by President Banaszak.

ROLL CALL: Present were:

President Jill Banaszak

Vice President Richard Crawford

Secretary Agnes Becker

Treasurer Richard Earne

Trustee Pat Rizzuto

Library Director Pat Covley

Friends liaison Carole Joseph

MINUTES:

Motion for approval of minutes from meeting on April 9, 2017 were approved with the following corrections: Rizzuto was misspelled, Carole Joseph has an "e" on the end of her name and Vice President Crawford was in attendance. Rizzuto/Crawford. Motion approved 5-0

FINANCIAL REPORTS:

Director Covley presented the financial reports. The month had been slow with few bills. The reports were received and filed.

CORRESPONDENCE: A thank you note was received from Nancy Vizzi thanking the Board for the recent Luncheon.

PRESIDENT'S REPORT: Nothing at this time.

DIRECTOR'S REPORT: Full Director's Report attached.

FRIENDS' REPORT:

The Annual Meeting of the Friends will be held on May 11 at 7:00. Michele DeLuca, author of *Forever More-A Love Story to the End of Eternity*, will present.

ACT: Our dues have been paid. .

OLD BUSINESS:

The following meetings were scheduled to continue the Board's efforts to complete our Long-Range Planning:

May 18th at 6:30 and June 8th at 5:30

NEW BUSINESS:

The Annual State Report was reviewed and approved. Banaszak/Rizzuto, 5-0

The updated Equal Opportunity and Anti-Harassment Policy received from Central was approved. Earne/Banaszak, 5-0

The next meeting will be held on July 6th at 5:30.

ADJOURNMENT: The meeting was adjourned at 6:10 PM.

Respectfully submitted,

Agnes Becker

Secretary

Kathy Schifano's Plein Air paintings of Grand Island were on display for the month of March. They were followed by Alice Gerard's oil and pastel paintings for the month of March. Alice's paintings will be on display until May 12.

A new page, Dariene Seifert, began work on March 20. She is proving to be a quick learner and is fitting in quite well.

The Buffalo Philharmonic Orchestra tickets were raffled off for the March and April BPO Kids concerts with the Law Family and the Hoyt Family winning tickets to concerts. We will be raffling these tickets off to our families. Families receive one raffle ticket for every five children's books checked out. Our final drawing will be May 8.

In March, the Library offered the following computer instruction: Windows 10 (March 10, att. 6), and one-on-one instruction from a trainer (March 24 & March 31, att. 3 each).

On Wednesday, April 5, Director Patricia Covley attended the Long Range Planning Committee meeting for the Town of Grand Island. Discussion included zoning, where a business district should be located and signage.

On Friday, May 5, Anne Slater is going to be discussing what the library has to offer book clubs at the Grand Island Senior Center.

We were able to schedule the bookmobile to be at the Gus Macker Tournament. I've been in contact with Corey McGowan who is waiving the fee for us and has assured me that we will have enough room for the bookmobile. Anne Slater has publicity ready for summer programs for us to hand out at the tournament.

The system received a grant from New York State to evaluate services to children five and under. As part of this grant, each library has to do census research and a focus group of parents/caregivers. The research results are attached. Our focus group is planned for April 6. Retired librarian Kathy Smith will be our facilitator.

Circulation in January was 9,404, a decrease of 2.9% from the previous January (compared to a decrease of 5% for Town Libraries as a whole). Public access computers were used 527 times, a decrease of 1.7% (compared to less than 1% increase for Town Libraries). The Library's wifi was accessed 400 times, an

increase of 60% (compared to 119% for system). Our door count was 4,707 in January, an increase of 8.3% (compared to an increase of 1.1% for Town Libraries). February's circulation was 8,940, a decrease of 4.6% (compared to a decrease of 8.3% for Town Libraries) and the door count was 4,866, an increase of 9.3% (Town Libraries' door counts were down 4.3%). Public access computers were used 520 times, an increase of 1.4% (Town libraries down 6.3%). Wifi was accessed 340 times, a decrease of 14.4% (compared to a decrease of 12.6% for Town Libraries). Part of the reason for the wifi decrease is that the system's wifi was upgraded in February of 2016 and we are now coming up against the improved wifi count. Also, from February 2016 until 2017, the System was offering access through two separate wifi's. The old wifi system was dropped last month.

Respectfully submitted,

Patricia Covley

Director