

Elma Public Library Board of Trustees Meeting

September 11, 2018

The meeting was called to order at 6:30.

Present: Tom Carloni, Kim Dixon, Sue Sudlik, Ellen McGreevy, Sue Czech, Terry Booth, Tom Pirrung and Eileen Holden.

Minutes: The minutes from the August meeting were reviewed and corrected.

Librarians Report: Tom said his favorite program of the month was the History of Elma program. He gave a review of his visit to the West Seneca Library.

Treasurer's Report: Sue Sudlik checked the bank balances on 8/23/18 and all was in order. Ellen was appointed to inspect the financial records of the Friends of the Elma Library as prepared by David Engberg. Ellen found the records acceptable. Tom reported that we received the check for the state grant and it has been deposited.

SUB COMMITTEE REPORTS

ACT - There is a meeting coming up September 29th at the Collins Library.

FOTEL – The Friends met. Anne Laubacker is still recovering. There are some ice cream Skippy cups leftover. They will be meeting soon and will be helping with the book sale in October.

Building and Grounds - Tom told us that the town's insurance will cover the damage from the automobile accident. The quote from the estimate was about \$20,000. A contractor is being sought to do the repair. Tom said they discovered that the water spigot in the back of the building is working, however the stand-up spigot in the lawn is not getting water. Construction projects, the flat roof and the waste line repair, are out to bid. Tom is hopeful that contracts will be announced at the next town board meeting.

Publicity – continuing coverage from the Elma Review and the Bee.

Policy – A library of things policy needs to be written.

OLD BUSINESS

Three Year Plan 2019 – 2021 – will be the main agenda at the October meeting. Please review the present three year plan and come to the meeting with ideas.

Annual Book Sale – Tom is going to rework the flier that was created for the book sale so that it is clear that there will be a \$5 fee per family on Wednesday, October 3rd from 4 – 9. The fee will cover entrance, chili or soup and a membership in the Friends of Elma Library if they choose. The board members are providing the chili and soup as well as mac and cheese and cornbread. The Friends will provide coverage for the remainder of the sale hours on Thursday, Friday and Saturday.

NEW BUSINESS

Vote for VP – Terry nominated Sue Sudlik for the office of Vice President, seconded by Ellen and approved 6-0.

Kim made a motion to accept all reports and adjourn. Sue Sudlik seconded the motion and it passed 7-0.

The next meeting will be October 9th at 6:30 PM.

Respectfully submitted by Terry W. Booth