

Minutes for the Hulbert Library of the Town of Concord

February 2, 2017

Regular January Meeting Cancelled Due to Weather

Present: Tom Virginia, Pam Bartkowski, Carl Eisenhard, Leslie Gibbin, Virginia Krebs, Susan Fischbeck, Clyde Drake-Town Representative and Bridgette Heintz

Absent: Kelli Rumfola

Call to Order: President Tom Virginia called the meeting to order at 9:08 am.

Secretary's Report: Virginia Krebs moved Carl Eisenhard seconded to accept the December minutes with the following changes: under Town Board Report change "purposing" to proposing; under Correspondence Alicia Dziak's request for a book signing was denied, but she can come to discuss her book. Motion carried.

Treasurer's Report: Virginia Krebs moved, Susan Fischbeck seconded, to accept the December Treasurer's Report as submitted. Motion carried.

Approval of Bills: Pam Bartkowski moved, Leslie Gibbin seconded to pay the following bills for December 2016 and January 2017. Motion carried.

December 2016:

Village of Springville water/sewer	\$69.00
BECPL for snow blower tune up	\$153.48
Total:	\$222.48

January 2017:

Village of Springville water/sewer	\$69.00
BECPL for beanbag refills	\$77.26
Total:	\$146.48

Town Board Report: Clyde Drake reported that the Town received the quote for camera coverage of the library. He also reported on the solar law for the Town.

Correspondence:

1. Received a \$500 unrestricted use by the Hulbert Library donation from the Hurley/Fischbeck family. These funds will be used to have the Jeffers present their Easter WOW program in April and to have Tina Ames present her Candy Creations program on 2/4/17 as part of Bring Your Child to the Library Day.

2. UB Career Connections Network asked Bridgette Heintz to volunteer to speak about the library at their Career Conversations Program on February 2. She agreed.

Library Improvements:

Bridgette Heintz gave us an estimate from Delocon Kitchen and Bath Showroom for the book drop. The granite counter top is on sale and is less costly than the other materials. The Board did request the cost for installation.

Director's Report: Bridgette Heintz informed the Board that:

1. The library staff thanks the Board for the holiday lunch the Board provided.
2. ACT meeting will be February 11 at the Central Library
3. ACT membership dues are due. The cost will be \$20 for the year.
4. The Maker Club is scheduled to begin February 21st and will meet monthly. Items purchased including the Osmo, Sphero, Ozobot and Snap Circuits are on the side table for the Board to examine.

Director's BECPL Committee Work:

The Strategic Planning Committee met. Carol Batt informed the committee she felt the draft of the document was ready for review by the Administrative Team, who will then give the committee feedback and recommendations later.

Old Business: None

New Business:

1. Pam Bartkowski moved and Carl Eisenhard seconded to update the By-Laws:
Article III; Section 1: change the meeting time from 7:30 pm to 9:00 am and add to the paragraph after meeting, "and enter upcoming meetings into the library's Evanced calendar found on the library's webpage (<http://www.buffalolib.org/content/library-locations/concord>)."
Article III; Section 6: The order of business shall be: a. Call to Order; b. Secretary's Report; c. Treasurer's Report; d. Approval of Bills; e. Library Improvements; f. Report on Committee Work performed by the Library Director; g. Town Board Report; h. Correspondence; i. Director's Report; j. Old Business; k. New Business; l. Set Next Meeting Date; and m. Adjournment. Motion carried.

2. Virginia Krebs moved Susan Fischbeck seconded to have the secretary cast one vote for the 2017 Slate of Officers: President Leslie Gibbin; Vice President Virginia Krebs; Secretary Pam Bartkowski and Treasurer Carl Eisenhard. Motion carried.
3. Pam Bartkowski moved Leslie Gibbin seconded to continue in ACT by paying \$20 membership dues. Motion carried.
- 4.
5. Virginia Krebs moved Pam Bartkowski seconded to continue in Springville Chamber of Commerce by paying \$75 membership dues. Motion carried.

Next Meeting:

The next regular meeting of the Board of Trustees for the Hulbert Library will be:

March 2, 2017 9:00 A.M.

Adjournment:

Carl Eisenhard moved, Pam Bartkowski seconded to adjourn at 9:59 am. Motion carried.

Respectfully Submitted
Pam Bartkowski, Secretary