

**CLARENCE TOWN LIBRARY  
BOARD OF TRUSTEES MINUTES  
May 21, 2018**

**Present:** Judy Hilburger, Michael Rockwell, Joan Schultz, Marge Ebersole, Chris Greene, Michele Mogavero

**Excused:** Monica Mooney, Carey Shoemaker, Anita Ballow

**Minutes:** Minutes from April 23, 2018 approved. *Motion: M. Ebersole; 2<sup>nd</sup> J. Schultz. Unanimous.*

**President's Report:**

- **Friends** - Book sale did very well, raising almost \$4,000. Remaining books were picked up by AMVETS. Monies raised will be used to purchase items for summer reading programs, storage shed, refurbishing walkway and for two bicycles for summer raffle.
- **ACT** - The meeting scheduled for May 5<sup>th</sup> at the Collins Library had been canceled and was not rescheduled. Meetings to resume in September.

**Approval of Claims:**

- The board reviewed checks written for April for both the County and Trustee accounts.
- A motion was made to approve the Abstract of Audited Vouchers for County Checking Account: 15C through 17C - *Motion: M. Rockwell; 2<sup>nd</sup> J. Schultz. Unanimous.*
- A motion was made to approve the Abstract of Audited Vouchers for the Trustees Checking Account: 18T through 23T - *Motion: J. Schultz; 2<sup>nd</sup> M. Mogavero. Unanimous.*

**Director's Report:**

- **Circulation and Statistics** - Circulation in our library was up 6.2% this past month. The new display cases may be one of the contributing factors as they showcase all new DVDs.
- **Programs** - The library received a lot of attention and support for the One Community One Book events. The group is currently working on choosing next year's book.
- The 20<sup>th</sup> annual Battle of Books is gearing up and librarian Sarah McLean-Plunkett will coach the teams this year.
- Staff development day went well and seven staff members participated. Mike asked if maybe we shouldn't consider an in-house staff development day for our employees and volunteers. Judy suggested we ask Monica what she may want or need.
- The board members were given a flyer containing information on all the programs and events taking place this summer and were asked to disseminate such as much as possible. (See attachment.)

**Public Comment:**

- Judy mentioned that one of the federal officials who spent a month here after the crash of Flight 3407 was in town and visited the library. He spent time at the memorial in the library and told Judy that he was very impressed and pleased with the overall display.

**Unfinished Business:**

None.

**New Business:**

- On behalf of Monica and the Children's Reading Garden Committee, Michele asked the board to approve and transfer \$1,500 from the Trustees account to the Children's Reading Garden account so that the committee could purchase a pondless water feature for the garden. It was noted that the committee worked diligently to raise funds and obtain donations for the garden and that the water feature was the final and necessary piece. *Motion: M. Ebersole; 2<sup>nd</sup> J. Schultz. Unanimous.*
- Chris touched on some town projects including the approval of the new phase of Rock Oak as well as the installation of sidewalks on both sides of Main Street from Transit Road to Davison. Millennium Construction won the bid and work will take place this summer. Judy suggested that Chris look into the repair of Goodrich Road (near the library) as well as the access roads as they are now in dire need of repair due to increased traffic with the new barracks/courthouse.

**Next Meeting and Adjournment:**

- Our next meeting will be held on Monday, June 25<sup>th</sup> at 7:15 p.m. The public is invited to attend. This meeting was adjourned at 8:05 p.m. *Motion: M. Ebersole; 2<sup>nd</sup> M. Rockwell. Unanimous.*

*Submitted by: M. Mogavero*