Buffalo and Erie County Public Library
Annual Report for Library Systems - 2014 (Public Library Systems)

1. General System Information

1.1	SEDCODE	140600700787
1.2	System Name	Buffalo and Erie County Public Library
1.3	Beginning Reporting Year	1/1/2014
1.4	Ending Reporting Year	12/31/2014
1.5	Street Address	1 Lafayette Square
1.6	City	Buffalo
1.7	Zip Code	14203
1.8	Four-Digit Zip Code Extension (enter N/A if unknown)	1887
1.9	Mailing Address	1 Lafayette Square
1.10	City	Buffalo
1.11	Zip Code	14203
1.12	Four-Digit Zip Code Extension (enter N/A if unknown)	1887
1.13	Library System Telephone Number (enter 10 digits only and hit the Tab key)	(716) 858-8900
1.14	Fax Number (enter 10 digits only)	(716) 858-6544

1.15	System Home Page URL	www.buffalolib.org
1.16	URL of the system's complete Plan of Service	http://www.buffalolib.org/content/library-system/five-year-plan
1.17	Population Chartered to Serve (2010 Census)	919,040
1.18	Area Chartered to Serve (square miles)	1043
1.19	Federal Employer Identification Number	166002558
1.20	County	Erie
1.21	County (Counties) Served	Erie
1.22	School District	Buffalo City School District
1.23	Title of System Director: (drop-down): Mr., Mrs., Ms., Miss, Dr.	Mrs.
1.24	First Name of System Director	Mary Jean
1.25	Last Name of System Director	Jakubowski
1.26	NYS Public Librarian Certification Number of the Director of Public Library System, and Reference and Research	15501

	Library Resources System.	
1.31	Telephone Number of the System Director, including area code and extension (enter digits only, field will automatically format with extension)	(716) 858-7180
1.32	E-Mail Address of the System Director	jakubowskim@buffalolib.org
1.33	Fax Number of the System Director (enter 10 digits only and hit the Tab key)	(716) 858-6544
1.34	Name of Outreach Coordinator	Dan Caufield
1.48	Does the reporting system have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please	N

complete one repeating group for each contract. If no, enter N/A on questions 1 through 5 of one repeating group.

1. Name of Contracting Municipality or District   N/A

2. Is this a written contract? (Enter Y for Yes, N for No)   N/A

3. Population of the geographic area served by this contract   N/A

4. Dollar amount of contract   N/A

5. Indicate "Full" or "Partial" range of services provided by this contract (Select one)   N/A

1.49 For the reporting year, has the system experienced any unusual circumstance(s) that affected the statistics and/or information reported (e.g. natural disaster, fire, closed for   Y

renovations, massive weeding of collection, etc.)? Indicate Y for Yes, N for No. If Yes, please annotate using the State note.

2. Personnel Information

2.1   FTE (Full-Time Equivalent Calculation) The number of hours per work week used to compute FTE for all budgeted positions.   35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS
(enter to two decimal places; enter decimal point)

2.4   Public Library System Director per CR 90.3(f) - Filled Position FTE   1

2.5   Public Library System Director per CR 90.3(f) - Vacant Position FTE   0

2.10   Librarians - Filled Position(s) FTE   48.26

2.11   Librarians - Vacant Position(s)   2.82

FTE

2.12 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Filled Position FTE   1

2.13 Outreach Coordinator (certified) per CR 90.3 (1)(2)(iii) - Vacant Position FTE   0

2.14 Total Certified Librarians - Filled Position(s) FTE (total questions 2.4 + 2.6 + 2.8 + 2.10 + 2.12)   50.26

2.15 Total Certified Librarians - Vacant Position(s) FTE (total questions 2.5 + 2.7 + 2.9 + 2.11 + 2.13)   2.82

2.16 Total Other Professional Staff - Filled Position(s) FTE   16

2.17 Total Other Professional Staff - Vacant Position(s) FTE   0

2.18 Total Other Staff - Filled Position(s) FTE   177.6

2.19	Total Other Staff - Vacant Position(s) FTE	18.98
2.20	Total Paid Staff - Filled Position(s) FTE (total questions 2.14 + 2.16 + 2.18)	243.86
2.21	Total Paid Staff - Vacant Position(s) FTE (total questions 2.15 + 2.17 + 2.19)	21.80

SALARY INFORMATION

2.22	Entry-Level Librarian (certified) FTE	1
2.23	Entry-Level Librarian (certified) Current Annual Salary	$36,315
2.24	System Director FTE	1
2.25	System Director Current Annual Salary	$120,000

3. System Membership, Outlets and Governance

PUBLIC SERVICE OUTLETS

3.9	Number of member libraries	22
3.15	Main Library/System Headquarters	1
3.16	Branches	8
3.17	Bookmobiles	0

3.18	Reading Centers	0
3.19	Other Outlets	2
3.20	Total Public Service Outlets (total questions 3.15 through 3.19)	11
3.21	Name of Central Library/Co-Central Libraries	Buffalo and Erie County Public Library

BOARD/COUNCIL MEETINGS

3.22	Total number of public library system/3Rs board meetings or school library system council meetings held during reporting year	9
3.24	Number of <u>voting</u> positions on system board/council	15

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

3.25	Board/Council Selection - Enter Board/Council Selection Code (select one; drop-down). If O is selected, please use the State note to explain how members were	A

named to the
Board/Council

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SYSTEM BOARD/COUNCIL

Public Library Systems - enter information for the period January 1, 2015, through December 31, 2015.

School Library Systems and 3Rs Systems - enter information for the period July 1, 2015, through June 30, 2016

President/Council Chair

3.26	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
3.27	First Name	Theodore
3.28	Last Name	Johnson
3.29	Institutional Affiliation	Hadley Exhibits Inc.
3.30	Professional Title	President
3.31	Mailing Address	
3.32	City	
3.33	Zip Code (enter five digits only)	
3.34	Telephone for the Board President (enter 10 digits only and hit the Tab key)	
3.35	E-mail Address	
3.36	Term Begins - Month	September

3.37	Term Begins - Year (yyyy)	2011
3.38	Term Expires - Month or N/A	December
3.39	Term Expires - Year (YYYY) or N/A	2015
3.40	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
3.41	The date the board president took the Oath of Office (mm/dd/yyyy)	9/16/2011
3.42	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	9/16/2011
3.43	Is this a brand new trustee?	N

Board/Council Member - complete one record for each Board/Council Member. For each vacant position, select "Vacant" in question 1, and enter N/A in questions 2-10 of the repeating group. The number of Council members must be 5 to 11 (no less than five and no more than 11).

1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The	Ms.

	Honorable, The Reverend, Other (specify using the State note), Vacant	
2.	First Name	Sharon
3.	Last Name	Thomas
4.	Institutional Affiliation	Buffalo City Court
5.	Professional Title	Chief Court Clerk
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2012
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2016
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years

14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/18/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/18/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Frank
3.	Last Name	Gist
4.	Institutional Affiliation	N/A
5.	Professional Title	Retired
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2011
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2015

13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/18/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/18/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Miss
2.	First Name	Phyllis
3.	Last Name	Horton
4.	Institutional Affiliation	N/A
5.	Professional Title	Retired

6. Mailing Address

7. City

8. Zip Code (enter five digits only)

9. Term Begins - Month   January

10. Term Begins - Year (yyyy)   2005

11. Term Expires - Month or N/A   December

12. Term Expires - Year (YYYY) or N/A   2009

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this   5 years trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

14. The date the trustee took the Oath of   05/02/2005 Office (mm/dd/yyyy)

15. The date the Oath of Office was filed with   05/02/2005 town or county clerk (mm/dd/yyyy)

16. Is this a brand   N

new trustee?

1. Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant — Ms.

2. First Name — Sharon

3. Last Name — Kelly

4. Institutional Affiliation — Hodson Russ LLP

5. Professional Title — Attorney

6. Mailing Address

7. City

8. Zip Code (enter five digits only)

9. Term Begins - Month — March

10. Term Begins - Year (yyyy) — 2011

11. Term Expires - Month or N/A — December

12. Term Expires - Year (YYYY) or N/A — 2015

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the — 5 years

	remainder of a term of a trustee who resigned their position).	
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	03/28/2011
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/28/2011
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Ms.
2.	First Name	Elaine
3.	Last Name	Panty
4.	Institutional Affiliation	N/A
5.	Professional Title	Retired
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2013

11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2017
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	05/17/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	05/17/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Wayne

3.	Last Name	Wisbaum
4.	Institutional Affiliation	Kavinoky Cook
5.	Professional Title	Attorney
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2010
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2014
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	03/09/2010
15.	The date the Oath of Office	03/09/2010

	was filed with town or county clerk (mm/dd/yyyy)	
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Alan
3.	Last Name	Bedenko
4.	Institutional Affiliation	Feldman Kieffer, LLP
5.	Professional Title	Attorney
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2015
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2019
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a	5 years

	full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	02/6/2015
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/06/2015
16.	Is this a brand new trustee?	Y
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Sheldon
3.	Last Name	Berlow
4.	Institutional Affiliation	Pyramid Brokerage Inc.
5.	Professional Title	N/A
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	

9.	Term Begins - Month	November
10.	Term Begins - Year (yyyy)	2012
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2013
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	12/28/2012
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/28/2012
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend,	Mr.

	Other (specify using the State note), Vacant	
2.	First Name	Michael
3.	Last Name	Amodeo
4.	Institutional Affiliation	N/A
5.	Professional Title	Attorney
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	April
10.	Term Begins - Year (yyyy)	2013
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2017
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took	04/19/2013

	the Oath of Office (mm/dd/yyyy)	
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/19/2013
16.	Is this a brand new trustee?	Y
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Ms.
2.	First Name	Kathleen
3.	Last Name	Bucki
4.	Institutional Affiliation	N/A
5.	Professional Title	Librarian
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	
10.	Term Begins - Year (yyyy)	
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2016
13.	What is the length of this	5 years

	trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	04/19/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/19/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Ms.
2.	First Name	Kathleen
3.	Last Name	Burd
4.	Institutional Affiliation	N/A
5.	Professional Title	N/A
6.	Mailing	

Address

7. City

8. Zip Code (enter five digits only)

9. Term Begins - Month   April

10. Term Begins - Year (yyyy)   2013

11. Term Expires - Month or N/A   December

12. Term Expires - Year (YYYY) or N/A   2016

13. What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).   5 years

14. The date the trustee took the Oath of Office (mm/dd/yyyy)   04/19/2013

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   04/19/2013

16. Is this a brand new trustee?   N

1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Teresa
3.	Last Name	Vincent (Glanowski)
4.	Institutional Affiliation	Independent Health
5.	Professional Title	Product Manager
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	April
10.	Term Begins - Year (yyyy)	2013
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2017
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a	5 years

	trustee who resigned their position).	
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	04/19/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	04/19/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Frank
3.	Last Name	Housh
4.	Institutional Affiliation	Housh Law Offices
5.	Professional Title	Attorney
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2014
11.	Term Expires - Month or N/A	December

12.	Term Expires - Year (YYYY) or N/A	2018
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	12/23/2013
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	12/23/2013
16.	Is this a brand new trustee?	N
1.	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Dr.
2.	First Name	Rhonda
3.	Last Name	Ricks
4.	Institutional	Inclusion Development Assoc.

	Affiliation	
5.	Professional Title	President/CEO
6.	Mailing Address	
7.	City	
8.	Zip Code (enter five digits only)	
9.	Term Begins - Month	January
10.	Term Begins - Year (yyyy)	2014
11.	Term Expires - Month or N/A	December
12.	Term Expires - Year (YYYY) or N/A	2018
13.	What is the length of this trustee's term? Please add a State Note if this trustee's term is not a full term (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	5 years
14.	The date the trustee took the Oath of Office (mm/dd/yyyy)	01/17/2014
15.	The date the Oath of Office was filed with town or county	01/17/2014

clerk
(mm/dd/yyyy)

16. Is this a brand
new trustee?   N

COORDINATED OUTREACH COUNCIL

3.44 Has the
Coordinated
Outreach
Council met at
least two times
during the
calendar year   Y
per CR 90.3
(j)(2)(iv)?
(Enter Y for
Yes, N for
No).

Coordinated Outreach Council Members - complete one record for each Council Member for the period January 1, 2015, through December 31, 2015. For each vacant position, select "Vacant" in question 1 and enter N/A in questions 2-5 of the repeating group. The number of council members must be 5 to 11 (no less than five and no more than 11).

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

1. Title (drop
down): Mr.,
Mrs., Ms.,
Miss, Dr., The
Honorable,   Mr.
The Reverend,
Other (specify
using the State
note), Vacant

2. First Name   Miguel

3. Last Name   Santos

4. Institutional
Affiliation   National Grid

5. Professional
Title   Director of Community Outreach

1. Title (drop
down): Mr.,
Mrs., Ms.,   Mr.
Miss, Dr., The

	Honorable, The Reverend, Other (specify using the State note), Vacant	
2.	First Name	Robert
3.	Last Name	Sikorski
4.	Institutional Affiliation	Niagara Frontier Radio Reading Service
5.	Professional Title	Director
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	The Reverend
2.	First Name	Eugene
3.	Last Name	Pierce
4.	Institutional Affiliation	Prisoners are People Too
5.	Professional Title	Director
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	William
3.	Last Name	Miles
4.	Institutional Affiliation	Community Activist
5.	Professional Title	Facilitator
1.	Title (drop down): Mr.,	Mrs.

	Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	
2.	First Name	Cindy
3.	Last Name	Cassavino
4.	Institutional Affiliation	Lord of Life Nursing Home
5.	Professional Title	Sr. Councilor
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	The Reverend
2.	First Name	Clifford
3.	Last Name	Bell
4.	Institutional Affiliation	Small Business Development Center
5.	Professional Title	Director
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Frank
3.	Last Name	Cammarata
4.	Institutional Affiliation	Erie County Office for the Disabled
5.	Professional Title	Director

1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant — Mr.
2. First Name — Daniel
3. Last Name — Caufield
4. Institutional Affiliation — Buffalo & Erie County Public Library System
5. Professional Title — Supervisor of Adult & Teen Programs/Services
1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant — Mrs.
2. First Name — Kathy
3. Last Name — Galvin
4. Institutional Affiliation — Buffalo & Erie County Public Library System
5. Professional Title — Niagara Branch Manager
1. Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant — Mr.
2. First Name — Brian
3. Last Name — Hoth
4. Institutional Affiliation — Buffalo & Erie County Public Library System

5.	Professional Title	Supervisor of Children's Programs/Services
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Andrew
3.	Last Name	Maines
4.	Institutional Affiliation	Buffalo & Erie County Public Library System
5.	Professional Title	Supervisor of Services to County & State Correctional Facilities
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mrs.
2.	First Name	Renee
3.	Last Name	Masters
4.	Institutional Affiliation	Buffalo & Erie County Public Library System
5.	Professional Title	Supervisor of services to the aged and disabled
1.	Title (drop down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), Vacant	Mr.
2.	First Name	Shane
3.	Last Name	Stevenson

4.	Institutional Affiliation	Buffalo Employment and Training Center
5.	Professional Title	Director

4. Public Library System Transactions and Collection

4.1	Number of registered system borrowers	83,410
4.2	Total system circulation	3,205,369
4.3	System Visits	1,005,375

GENERAL SYSTEM HOLDINGS

4.4	Total Cataloged Book Holdings	1,368,451
4.5	Uncataloged Book Holdings	97,664
4.6	Total Print Serial Holdings	434,065
4.7	All Other Print Materials Holdings	1,008,286
4.8	Total Number of NOVELNY Databases	11
4.9	Total Electronic Holdings	43,470
4.10	Other Non-Electronic Materials	188,320
4.11	Grand Total Holdings (total questions 4.4 through 4.10)	3,140,267

ROTATING COLLECTIONS/BOOK LOANS

4.12	Does the system have rotating	Y

	collections/bul k loans? (Enter Y for Yes, N for No)	
4.13	Number of collections	4
4.14	Average number of items per collection	35

5. System Services

TECHNOLOGY AND RESOURCE SHARING

INTEGRATED LIBRARY SYSTEM (ILS)

5.1	Does the system provide an integrated library automation system (ILS) for its member libraries? (Enter Y for Yes, N for No)	Y

5.2 Indicate which modules of the system's ILS have been implemented (check all that apply):

a.	Circulation	Yes
b.	Public Access Catalog	Yes
c.	Cataloging	Yes
d.	Acquisitions	Yes
e.	Inventory	Yes
f.	Serials Control	Yes
g.	Media Booking	No
h.	Community Information	No
i.	Electronic Resource Management	No
j.	Digital Collections	No

Management

5.3	Identify ILS system vendor	SirsiDynix
5.4	How many member libraries fully participate in the ILS?	22
5.5	% of member libraries participating (calculated field)	100.00%
5.6	How many member libraries participate in some ILS modules?	0

5.7 Indicate features of the system's ILS (check all that apply):

a.	ILS shared with other library systems	No
b.	ILS software permits patron-initiated ILL	Yes
c.	ILL feature implemented and used	No
5.8	Number of titles in the ILS bibliographic database	1,451,777
5.9	Number of new titles added by the system in the reporting year	26,621
5.10	Number of Central Library Aid	0

	titles added in the reporting year	
5.11	Number of new titles added by the members in the reporting year	0
5.12	Total new titles (total questions 5.9 through 5.11)	26,621

UNION CATALOG OF RESOURCES

5.13	How many libraries participate in (or submit records for) the union catalog?	1
5.14	Is the system's union catalog shared with any other library system(s)? (Enter Y for Yes, N for No)	N
5.15	Number of titles in the system's union catalog	1,451,777
5.16	Number of holdings in the system's union catalog	3,160,858
5.17	Number of new titles added in the last year	26,621
5.18	Number of holdings added in the last year	238,452

UNION LIST OF SERIALS

5.19 Does the system have a union list of serials? (Enter Y for Yes, N for No. If No, enter zero (0) on question 5.20.) Y

5.20 How many libraries participate in (or submit records for) the union list of serials? 1

COMBINED SYSTEM UNION CATALOG AND UNION LIST OF SERIALS

5.21 Does the system's union catalog contain both books and serials? (Enter Y for Yes, N for No, or N/A) Y

VIRTUAL CATALOG

5.22 Does the system provide a virtual catalog for member libraries? (Enter Y for Yes, No for No, or N/A) Y

5.23 How many Internet-accessible member library catalogs are included in the virtual catalog? 0

5.24 How many member libraries have holdings included in a database that serves as a link of the virtual catalog?　0

5.25 Indicate the features of the system's virtual catalog (check all that apply):

a.　Non-member catalogs are included (if checked, please name non-member catalogs using the State note)　No

b.　Non-library catalogs are included (if checked, please name non-library catalogs using the State note)　No

c.　Patron-initiated ILL available and used through this catalog　Yes

d.　N/A　No

5.26 Does the library system provide access to member library catalogs which are not Internet accessible through the virtual catalog? (Enter Y for Yes, N　N

for No) If yes, please describe using the State note.

VISITS TO THE SYSTEM'S WEB SITE

5.27 Annual number of visits to the system's web site   6,666,957

STATEWIDE INTERNET LIBRARIES (FORMERLY NOVEL~NY~- READY LIBRARIES)

5.28 How many of the system's member libraries have achieved <u>Basic</u> Statewide Internet Library-ready status?   0

5.29 How many of the system's member libraries have achieved <u>Advanced</u> Statewide Internet Library-ready status?   9

5.30 How many of the system's member libraries have achieved <u>Leader</u> Statewide Internet Library-ready status?   28

5.31 Total Statewide Internet Library-Ready   37

SYSTEM INTERLIBRARY LOAN ACTIVITY

5.32 Total items provided (loaned) 1,759

5.33 Total items received (borrowed) 5,105

5.34 Total requests provided (loaned) unfilled 5,111

5.35 Total requests received (borrowed) unfilled 1,425

5.36 Total interlibrary loan activity (total questions 5.32 through 5.35) 13,400

DELIVERY

5.38 Indicate delivery methods used by the system (check all that apply):

Note: For questions which include a choice of "Other", please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

a. System courier (on the System's payroll) Yes

b. Other system's courier No

d. Contracted service (paid by System - not on payroll) No

e. U.S. Mail No

f. Commercial carrier (e.g., No

UPS, DHL, etc.)

g.   Other (specify using the State   No
      note)

5.39   Number of stops (pick-up and delivery sites per week)   225

CONTINUING EDUCATION/STAFF DEVELOPMENT
Workshops/Meetings/Training Sessions

Resource sharing (ILL, collection development, etc.)

5.40   Number of sessions   0

5.41   Number of participants   0

Technology

5.42   Number of sessions   17

5.43   Number of participants   89

Digitization

5.44   Number of sessions   0

5.45   Number of participants   0

Leadership

5.46   Number of sessions   4

5.47   Number of participants   66

Management & Supervisory

5.48   Number of sessions   6

5.49   Number of participants   1,890

Planning and Evaluation

5.50   Number of sessions   0

5.51   Number of participants   0

Awareness and Advocacy

5.52	Number of sessions	1
5.53	Number of participants	3

Trustee/Council Training

5.54	Number of sessions	1
5.55	Number of participants	55

Special Client Populations

5.56	Number of sessions	2
5.57	Number of participants	90

Children's Services/Elementary Grade Levels

5.58	Number of sessions	0
5.59	Number of participants	0

Young Adult Services/Middle and High School Grade Levels

5.60	Number of sessions	0
5.61	Number of participants	0

General Adult Services

5.62	Number of sessions	0
5.63	Number of participants	0
5.64	**Other:** Does the system provide other Workshops/Meetings/Training Sessions not listed above? Enter Y for Yes, N for No. If Yes, complete one record for each	Y

topic; if No, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Topic	Employee Health
2.	Number of sessions	2
3.	Number of participants	111
1.	Topic	Conflict Management
2.	Number of sessions	1
3.	Number of participants	35

5.65 **Grand Total Sessions** (total questions 5.40, 5.42, 5.44, 5.46, 5.48, 5.50, 5.52, 5.54, 5.56, 5.58, 5.60, 5.62 and total of question #2 of Repeating Group #5)   34

5.66 **Grand Total Participants** (total questions 5.41, 5.43, 5.45, 5.47, 5.49, 5.51, 5.53, 5.55, 5.57, 5.59, 5.61, 5.63 and total of question #3 of Repeating Group #5)   2,339

COORDINATED SERVICES

5.67 Indicate which services the system provides (check all that apply):

a.	Coordinated purchase of print materials	Yes
b.	Coordinated purchase of non-print materials	Yes
c.	Negotiated pricing for licensed electronic collection purchases (not purchasing)	Yes
d.	Cataloging	Yes
e.	Materials processing	Yes
f.	Coordinated purchase of office supplies	Yes
g.	Coordinated computer services/purchases	Yes
h.	Virtual reference	Yes
i.	Other (describe using the State note)	Yes
j.	N/A	No

CONSULTING AND TECHNICAL ASSISTANCE SERVICES

| 5.68 | Number of contacts - Consulting with member libraries on grants, and state and federal funding | 1,308 |

5.69	Number of contacts - Consulting with member libraries on funding and governance	4,084
5.70	Number of contacts - Consulting with member libraries on charter and registration work	1
5.71	Number of contacts - Consulting with member libraries on automation and technology	10,521
5.72	Number of contacts - Consulting with member libraries on youth services	4,520
5.73	Number of contacts - Consulting with member libraries on adult services	6,698
5.74	Number of contacts - Consulting with member libraries on physical plant needs	440
5.75	Number of contacts - Consulting	7,954

	with member libraries on personnel and management issues	
5.76	Number of contacts - Consulting with state and county correctional facilities	939
5.77	Number of contacts - Providing information to local, county, and state legislators and their staffs	7,966
5.78	Number of contacts - Providing system and member library information to the media	16,157
5.79	Number of contacts - Providing website development and maintenance for member libraries	405
5.80	Does the system provide other Consulting and Technical Assistance Services not listed above?	N

Enter Y for Yes, N for No. If Yes, complete one record for each topic. If No, enter N/A for questions 1 and 2 of one repeating group.

1. Topic   N/A

2. Number of contacts (all   N/A
    types)

5.81 **Total other contacts** (total of question #2 of Repeating Group #6)   0

5.82 **Total number of contacts** (total of questions 5.68 through 5.79 and 5.81)   60,993

REFERENCE SERVICES

5.83 Total Reference Transactions   227,400

SERVICES TO SPECIAL CLIENTS (Direct and Contractual)

5.84 Indicate services the system provides to special clients (check all that apply):

a. Services for patrons with disabilities   Yes

b. Services for patrons who are educationally disadvantaged   Yes

c. Services for patrons who   Yes

	are aged	
d.	Services for patrons who are geographically isolated	Yes
e.	Services for patrons who are members of ethnic or minority groups in need of special library services	Yes
f.	Services to patrons who are in institutions	Yes
g.	Services for unemployed and underemploye d individuals	Yes
i.	N/A	No
5.85	Number of BOOKS BY MAIL loans	0
5.86	Number of member libraries with Job/Education Information Centers or collections	17
5.87	Number of State Correctional Facilities libraries served	3
5.88	Number of County Jails libraries	2

served

5.89	Number of institutions served other than jails or correctional facilities	0
5.90	Does the system provide other special client services not listed above? If yes, complete one record for each service provided. If no, enter N/A in questions 1 and 2 of one repeating group.	N
1.	Service provided	N/A
2.	Number of facilities/institutions served	N/A
5.91	Does the system charge fees for any program or service? Enter Y for Yes; N for No. If yes, briefly describe using the text box below; if no, enter N/A in Question 5.92.	N
5.92	Description of fees	N/A

6. Operating Funds Receipts

LOCAL PUBLIC FUNDS

6.1	Does the system receive county funding? Enter Y for Yes, N for No. If yes, please complete one record for each county. If No, enter N/A on questions 1 through 4 of one repeating group.	Y
1.	County Name	Erie
2.	Amount	$23,739,238
3.	Subject to Public Vote (Enter Y for Yes, N for No, or N/A)	N
4.	Written Contract (Enter Y for Yes, N for No, or N/A)	N
6.2	Total County Funding	$23,739,238
6.3	All Other Local Public Funds	$0
6.4	**Total Local Public Funds** (total questions 6.2 and 6.3)	$23,739,238

STATE AID RECEIPTS

6.5	Adult Literacy Library Services Grants	$7,621

6.6	Central Library Development Aid	$262,743
6.7	Central Book Aid	$60,611
6.8	Conservation/ Preservation Grants	$12,736
6.9	Construction for Public Libraries Aid	$61,797
6.10	Coordinated Outreach Services Aid	$143,191
6.11	Correctional Facilities Library Aid	$38,760
6.12	County Jails Library Aid	$7,433
6.14	Family Literacy Grants	$11,856

Local Library Services Aid

6.18	Kept at System Headquarters	$86,228
6.19	Distributed to members	$171,553
6.20	Total LLSA (total questions 6.18 and 6.19)	$257,781
6.21	Local Services Support Aid	$199,761
6.22	Local Consolidated Systems Aid	$0
6.26	Public Library System Basic Aid	$1,500,390

Regional Bibliographic Data Bases (RBDB) Aid

6.31	Regional	$4,256

	Bibliographic Data Bases (RBDB) Grant(s) from 3Rs	
6.35	Special Legislative Grants and Member Items	$135,500
6.36	Supplementary System Aid	$185,113
6.37	The New York Public Library - The Research Libraries	$0
6.38	The New York Public Library, Andrew Heiskell Library for the Blind and Physically Handicapped Aid	$0
6.39	The New York Public Library, City University of New York	$0
6.40	The New York Public Library, Schomburg Center for Research in Black Culture Library Aid	$0
6.41	The New York Public Library, Science, Industry and Business Library	$0
6.42	Does the system receive state funding	Y

from other sources? Enter Y for Yes, N for No. (Report Special Legislative Grants and Member Items on Q 6.35).

Complete one record for each grant. If the system does not receive other state aid, enter N/A on questions 1 and 2 of one repeating group.

1. Funding Source — Erie County Fiscal Stability Authority

2. Amount — $683,051

6.43 Total Other State Aid (total question #2 of Repeating Group #9 above) — $683,051

6.44 **Total State Aid Receipts** (total questions 6.5 through 6.14, question 6.17, questions 6.20 through 6.22, questions 6.25 through 6.27, questions 6.30 through 6.41, and question 6.43) — $3,572,600

FEDERAL AID

6.45 Library Services and Technology Act (LSTA) — $0

6.46 Does the system receive any other — N

Federal Aid (specify Act and Title) e.g., NEH, NEA, etc.? Enter Y for Yes, N for No.

Complete one record for each grant. If the system does not receive other federal aid, enter N/A on questions 1 and 2 of one repeating group

1. Funding Source — N/A

2. Amount — N/A

6.47 Total Other Federal Aid (total questions #2 of Repeating Group #10 above) — $0

6.48 **Total Federal Aid** (total questions 6.45 and 6.47) — $0

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

6.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No. — N

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2 and 3 of one repeating group.

1. Contracting Agency — N/A

2. Contracted Service — N/A

3. Total Contract Amount — N/A

6.50 **Total** — $0

MISCELLANEOUS RECEIPTS

6.51	Gifts, Endowments, Fundraising, Foundations (include Gates Grants here; specify project number(s) and dollar amount using the state note)	$410,040
6.53	Income from Investments	$4,613

Proceeds from Sale of Property

6.54	Real Property	$0
6.55	Equipment	$0
6.56	Does the system have other miscellaneous receipts in categories not listed in questions 6.51 through 6.55? Enter Y for Yes, N for No.	Y

Complete one record for each income category. If the system does not have other miscellaneous receipts, enter N/A on questions 1 and 2 of one repeating group.

1.	Receipt category	Library Charges
2.	Amount	$410,744
1.	Receipt category	Refunds
2.	Amount	$33,597
1.	Receipt	Rental of Real Property

category

2.	Amount	$17,560
1.	Receipt category	Commissions
2.	Amount	$12,914
1.	Receipt category	Misc
2.	Amount	$465,601

6.57 Total Other Miscellaneous Receipts (total question #2 of Repeating Group #12 above) $940,416

6.58 **Total Miscellaneous Receipts** (total questions 6.51 through 6.55 and question 6.57) $1,355,069

6.59 **TOTAL OPERATING FUND RECEIPTS - Total Local Public Funds, Total State Aid, Total Federal Aid, Total Contracts, and Total Miscellaneous Receipts** (total questions 6.4, 6.44, 6.48, 6.50, and 6.58) $28,666,907

6.60 **BUDGET LOANS TRANSFERS** $0

6.61 From Capital $0

	Fund (Same as question 9.6)	
6.62	From Other Funds	$0
6.63	**Total Transfers** (total questions 6.61 and 6.62)	$0
6.64	CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2014; 3Rs - July 1, 2014. (Same as closing cash balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2013; 3Rs - June 30, 2014.)	$9,714,332
6.67	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS, AND BALANCE/ROLLOVER (Public Library Systems and 3Rs - total	$38,381,239

questions 6.59, 6.60, 6.63 and 6.64 - must agree with question 7.83) (School Library Systems - total questions 6.59, 6.65 and 6.66 - must agree with question 7.83)

7. Operating Fund Disbursements

STAFF EXPENDITURES

Salaries

7.1	System Director and Librarians	$2,376,785
7.2	Other Staff	$6,118,133
7.3	Total Salary and Wages Expenditures (total questions 7.1 and 7.2)	$8,494,918
7.4	Employee Benefits Expenditures	$4,402,203
7.5	**Total Staff Expenditures** (total questions 7.3 and 7.4)	$12,897,121

COLLECTION EXPENDITURES

7.6	Print Materials Expenditures	$409,461
7.7	Electronic Materials Expenditures	$264,466
7.8	Other Materials Expenditures	$240,288

7.9	**Total Collection Expenditures** (total questions 7.6 through 7.8)	$914,215

GRANTS TO MEMBER LIBRARIES

Cash Grants Paid From

7.10	Local Library Services Aid (LLSA)	$171,553
7.11	Central Library Aid (CLDA/CBA)	$0
7.15	Other State Aid/Grants (e.g., Construction, Special Legislative or Member Grants)	$122,500
7.16	Federal Aid	$0
7.17	Other cash grants paid from system funds	$15,882
7.18	Total Cash Grants (total questions 7.10 through 7.17)	$309,935
7.19	Book/Library Materials Grants	$2,126,496
7.20	Other Non-Cash Grants	$8,099,533
7.21	**Total Grants to Member Libraries** (total questions 7.18 through 7.20)	$10,535,964

CAPITAL EXPENDITURES FROM OPERATING FUNDS

7.22	Bookmobile	$0
7.23	Other Vehicles	$0
7.24	Computer Equipment	$204,029
7.25	Furniture/Furnishings	$188,119
7.26	Other Capital Expenditures	$2,450
7.27	**Total Capital Expenditures from Operating Fund** (total questions 7.22 through 7.26)	$394,598

TOTAL CAPITAL EXPENDITURES BY SOURCE OF FUNDS

7.28	From Local Public Funds (71PF)	$70,519
7.29	From Other Funds (71OF)	$324,079
7.30	**Total Capital Expenditures by Source** (total questions 7.28 and 7.29; same as question 7.27)	$394,598

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs To Buildings and Building Equipment by Source of Funds

7.31	From Local Public Funds (72PF)	$81,782
7.32	From Other Funds (72OF)	$182
7.33	**Total Repairs to Buildings and Building Equipment** (total questions 7.31	$81,964

and 7.32)

7.34	Other Building & Maintenance Expenses	$655,664
7.35	**Total Operation and Maintenance of Buildings** (total questions 7.33 and 7.34)	$737,628

MISCELLANEOUS EXPENSES

7.36	Total Operation & Maintenance of Bookmobiles and Other Vehicles	$56,567
7.37	Office and Library Supplies	$121,081
7.38	Telecommunications	$60,756
7.39	Binding Expenses	$9,052
7.40	Postage and Freight	$34,396
7.41	Publicity and Printing	$16,787
7.42	Travel	$23,834
7.43	Fees for Consultants and Professionals - Please include a State Note with the consultants' or vendors' names and a brief	$556,594

description of the service(s) provided.

7.44 Membership Dues - Please include a State Note listing Professional Organization Memberships for which dues are being paid $15,946

7.46 Does the system have other miscellaneous expenses in categories not listed in questions 7.36 through 7.45? Enter Y for Yes, N for No.   Y

Complete one record for each expense category. If the system does not have other miscellaneous expenses, enter N/A on questions 1 and 2 of one repeating group.

1.	Expense category	Elect Acc
2.	Amount	$192,686
1.	Expense category	Equipment
2.	Amount	$41,364
1.	Expense category	Misc
2.	Amount	$610,776

7.47 Total Other Miscellaneous Expenses (total question #2 of Repeating Group #13) $844,826

7.48 **Total Miscellaneous Expenses** $1,739,839

CONTRACTS WITH LIBRARIES and/or LIBRARY SYSTEMS IN NEW YORK STATE

7.49 Does the system contract with libraries and/or library systems in New York State? Enter Y for Yes, N for No. N

Complete one record for each contract. If the system does not contract, enter N/A on questions 1, 2, and 3 of one repeating group.

1. Contracting Agency (specify using the State note) N/A

2. Contracted Service (specify using the State note) N/A

3. Total Contract Amount N/A

7.50 **Total Contracts** (total question #3 of Repeating Group #14 above) $0

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

7.51 From Local Public Funds (73PF) $1,092,225

7.52 From Other Funds (73OF) $0

7.53 **Total Capital Purposes** $1,092,225

	Loans (total questions 7.51 and 7.52)	
7.54	Other Loans	$0
7.55	**Total Debt Service** (total questions 7.53 and 7.54)	$1,092,225
7.56	**TOTAL TOTAL DISBURSEMENTS - Total Staff Expenditures, Total Collection Expenditures, Total Grants to Member Libraries, Total Capital Expenditures, Total Operation and Maintenance of Buildings, Total Miscellaneous Expenses, Total Contracts, and Total Debt Service (total questions 7.5, 7.9, 7.21, 7.27, 7.35, 7.48, 7.50, and 7.55)**	$28,311,590

TRANSFERS

Transfers to the Capital Fund

7.57	From Local Public Funds	$0

	(76PF)	
7.58	From Other Funds (76OF)	$904,214
7.59	**Total Transfers to Capital Fund** (total questions 7.57 and 7.58; same as question 8.2)	$904,214
7.60	**Total Transfers to Other Funds**	$0
7.61	**Total Transfers** (total questions 7.59 and 7.60)	$904,214
7.62	**TOTAL DISBURSEMENTS AND TRANSFERS** (total questions 7.56 and 7.61)	$29,215,804
7.63	**CLOSING CASH BALANCE at the End of the Current Fiscal Reporting Year (For Public Library Systems - December 31, 2014) (For 3Rs - June 30, 2015)**	$9,165,435
7.83	**GRAND TOTAL**	$38,381,239

DISBURSEMENTS, TRANSFERS, & BALANCE/ROLLOVER (total questions 7.62, 7.63, 7.73, and 7.82)

FISCAL AUDIT

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

7.84	Last audit performed (mm/dd/yyyy)	12/31/2013
7.85	Time period covered by this audit (mm/dd/yyyy - mm/dd/yyyy)	1/1/2013-12/31/2013
7.86	Indicate type of audit (select one from drop-down):	Private Accounting Firm

ACCOUNT INFORMATION
Complete one record for each financial account

1.	Name of bank or financial institution	N/A
2.	Amount of funds on deposit	N/A
7.87	**Total Bank Balance** (total question #2 of Repeating Group #15)	$0
7.88	Does the system have a Capital Fund? Enter Y for	Y

Yes, N for No.
If yes, please
complete the
Capital Fund
Report. If no,
stop here.

8. Capital Fund Receipts

8.1 **Total
Revenue
From Local** $0
Sources

8.2 **Transfer
From
Operating
Fund** $904,214
(same as
question 7.59)

STATE AID FOR CAPITAL PROJECTS

8.3 State Aid
Received for $0
Construction

ALL OTHER AID AND/OR GRANTS FOR CAPITAL PROJECTS

8.4 Does the
system receive
any other aid
and/or grants
for capital
projects. Enter
Y for Yes, N
for No. If yes,   N
complete one
record for each
award. If no,
enter N/A on
questions 1
and 2 of one
repeating
group.

1. Contracting
Agency   N/A

2. Amount   N/A

8.5 **Total Aid** $0

and/or Grants (total question #2 of Repeating Group #16 above)

8.6 **TOTAL RECEIPTS - Revenues from Local Sources, Interfund Revenue, State Aid for Capital Projects, and Total Federal Aid** (total questions 8.1, 8.2, 8.3, and 8.5) $904,214

8.7 **NONREVENUE RECEIPTS**   0

8.8 **TOTAL RECEIPTS - Total Receipts and Nonrevenue Receipts** (total questions 8.6 and 8.7) $904,214

8.9 CASH BALANCE - Beginning of Current Fiscal Reporting Year: Public Library Systems - January 1, 2014; 3Rs - July 1, 2014. (Same as closing cash $561,356

balance at the end of previous fiscal reporting year: Public Library Systems - December 31, 2013; 3Rs - June 30, 2014.)

8.10 **TOTAL RECEIPTS AND CASH BALANCE** $1,465,570 (total questions 8.8 and 8.9)

9. Capital Fund Disbursements
PROJECT EXPENDITURES

9.1	Total Construction	$1,151,504
9.2	Incidental Construction	0
9.3	Books and Library Materials	0
9.4	Total Other Disbursements	0
9.5	**Total Project Expenditures** (total questions 9.1 through 9.4)	$1,151,504
9.6	**TRANSFER TO OPERATING FUND** (Same as question 6.61)	0
9.7	**TOTAL NONPROJECT**	0

EXPENDITURES

9.8 **TOTAL DISBURSEMENTS - Total Project Expenditures, Transfer to Operating Fund, and Total Nonproject Expenditures** (total questions 9.5 through 9.7) $1,151,504

9.9 **CLOSING CASH BALANCE IN CAPITAL FUND at the End of the Current Fiscal Year (December 31, 2014, for Public Library Systems; June 30, 2015, for 3Rs)** $314,066

9.10 **TOTAL DISBURSEMENTS AND CASH BALANCE** (total questions 9.8 and 9.9) $1,465,570

12. Projected Annual Budget For Library Systems

Public Library Systems Budget for January 1, 2015 - December 31, 2015

PROJECTED OPERATING FUND - RECEIPTS

12.1	Total Operating Fund Receipts (include Local Aid, State Aid, Federal Aid, Contracts and Miscellaneous Receipts)	$27,338,621
12.2	Budget Loans	$0
12.3	Total Transfers	$0
12.4	Cash Balance/Rollover in Operating Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2015, must be the same as the December 31, 2014, closing balance reported on Q7.63 of the 2014 annual report)	$9,165,435
12.5	Grand Total Operating Fund Receipts, Budget Loans, Transfers and Balance/Rollover (total questions 12.1 through 12.4)	$36,504,056

PROJECTED OPERATING FUND - DISBURSEMENTS

12.6	Total Operating Fund Disbursements (include Staff Expenditures, Collection Expenditures, Grants to Member Libraries, Capital Expenditures from Operating Funds, Operation and Maintenance of Buildings, Miscellaneous Expenses, Contracts with Libraries and Library Systems in New York State and Debt Service)	$27,338,621
12.7	Total Transfers	$0
12.8	Cash Balance/Rollover in Operating Fund at the end of the fiscal year (For Public Library Systems, balance as of December 31, 2015)	$9,165,435
12.9	Grand Total Operating Fund	$36,504,056

	Disbursements, Transfers and Balance/Rollover (total questions 12.6 through 12.8)	

PROJECTED CAPITAL FUND - RECEIPTS

12.10	Capital Fund Receipts (include Revenues from Local Sources, Transfer from Operating Fund, State Aid for Capital Projects and All Other Aid for Capital Projects)	$11,911
12.11	Nonrevenue Receipts	$0
12.12	Cash Balance in Capital Fund at the end of the previous fiscal year (For Public Library Systems, opening balance on January 1, 2015, must be the same as the December 31, 2014, closing balance reported on Q9.9 of the 2014 annual report)	$314,066
12.13	Grand Total Capital Fund	$325,977

PROJECTED CAPITAL FUND - DISBURSEMENTS

12.14	Capital Fund Disbursements (include Project Expenditures, Transfer to Operating Fund and Nonproject Expenditures	$325,977
12.15	Cash Balance in Capital Fund at the end of the current fiscal year (For Public Library Systems, December 31, 2015)	$0
12.16	Grand Total Capital Fund Disbursement, Transfers, and Balance (Sum of questions 12.14 and 12.15)	$325,977

ASSURANCE

12.17	The library system will be operating under its approved Plan of Service in accordance with the provisions of	4/16/2015

Education Law and the Regulations of the Commissioner, and assures that the "Budget Summary" was reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy)

13. State Formula Aid Disbursements

Public Library Systems Basic Aid

PUBLIC LIBRARY SYSTEMS BASIC AID, SUPPLEMENTAL AID and either LOCAL LIBRARY SERVICES AID and LOCAL SERVICES SUPPORT AID or LOCAL CONSOLIDATED SERVICES AID (Brooklyn, New York Public and Queens Borough only)

Statutory Reference (Basic Aid):	Education Law § 272, 273(1)(a, c, d, e, n) Commissioners Regulations 90.3
Statutory Reference (LLSA):	Education Law § 272, 273(5) Commissioners Regulations 90.3 and 90.9 The formula is $0.31 per capita of a member library's chartered services area with a minimum of $1,500 per library with formula equity to 1991 LLIA.
Statutory Reference (LSSA):	Education Law § 272, 273(1)(f)(6) Commissioners Regulations 90.3 and 90.10

	The formula is $0.31 per capita for system population living outside the chartered service areas of member libraries plus 2/3 members LLSA.
Statutory Reference (LCSA):	Education Law § 272, 273(1)(f)(7) Commissioners Regulations 90.3 The formula is $0.31 per capita plus 2/3 of per capita total with formula equity to 1991 LLIA.
Statutory Reference (Supplemental):	Education Law § 273(12)(a) The formula is a base grant of $39,000 and an amount equal to 10.94% of the amount of Basic Aid provided under Education Law § 273(1)(a, c, d, e, and n).
BECPL Special Aid:	Education Law § 273(1)(l) Annual sum of $50,000 for a continuity of service project. (Included in Basic Aid Payment)
Brooklyn Special Aid:	Education Law § 273(1)(k) Annual sum of $350,000 for business library. (Included in Basic Aid Payment)
Nassau Special Aid:	Education Law § 273(1)(m)

13.1.1-13.1.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.1.1	Total Full-Time Equivalents (FTE)	6.89
13.1.2	Total Expenditure for Professional Salaries	$281,106

13.1.3-13.1.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.1.3	Total Full-Time Equivalents (FTE)	24.18
13.1.4	Total Expenditure for Other Staff Salaries	$955,229
13.1.5	**Employees Benefits:** Indicate the total expenditures for all system employee fringe benefits.	$691,190
13.1.6	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of	N/A

Services

3.   Expenditure   N/A

13.1   **Total**
.7   **Expenditure -** $0
        Purchased
        Services

13.1   **Supplies and**
.8   **Materials:**
        Did the system
        expend funds
        for supply
        items, postage,
        library
        materials, or   N
        equipment and
        furnishings
        with a unit
        cost less than
        $5,000? Enter
        Y for Yes, N
        for No.

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State
Note of explanation when "Other" is chosen. Also please see individual instructions for these
questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2
of one repeating group.

1.   Expenditure   N/A
        Category

2.   Expenditure   N/A

13.1   **Total**
.9   **Expenditure -** $0
        Supplies and
        Materials

13.1   **Travel**
.10   **Expenditures:**
        Did the system
        expend funds   N
        for travel?
        Enter Y for
        Yes, N for No.

If yes, complete one record for each applicable category; if no enter N/A for questions 1 and 2 of one repeating group.

1. Type of Travel N/A
2. Expenditure N/A

13.1.11 **Total Expenditures - Travel** $0

13.1.12 **Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.   N

If yes, complete one record for each applicable category; if no enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1. Type of Item N/A
2. Quantity N/A
3. Unit Cost N/A
4. Expenditure N/A

13.1.13 Total Expenditure - Equipment and Furnishings $0

13.1.14 **Local Library Services Aid Expenditures:** Indicate the total expenditures to member $171,553

libraries for Local Library Services Aid.

| 13.1.15 | **Grants to Member Libraries:** Did the system expend funds for grants to member libraries? Enter Y for Yes, N for no. | N |

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Project Description (no more than 300 words)	

13.1.16	Total Expenditures - Grants for Member Libraries	$0
13.1.17	Total Expenditure (total 13.1.2, 13.1.4, 13.1.5, 13.1.7, 13.1.9, 13.1.11, 13.1.13, 13.1.14, and 13.1.16)	$2,099,078
13.1.18	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must	$58,906

be the same as the closing balance of the previous year.

13.1.19	**Total Allocation from 2014-2015 State Aid:**	$2,125,059
13.1.20	**Cash Balance at the End of the Current Fiscal Year**	$84,887
13.1.21	**Final Narrative:** Provide a brief narrative, no more than fifteen hundred (1500) words, describing the major activities carried out with these State Aid Funds.	The Public Library System Aid helped to support the wages and fringe benefits for staff members of various departments of Buffalo & Erie County Public Library (B&ECPL) such as Shipping, Interlibrary Loan, Technical Services, and Processing who are imperative in providing prompt access to needed information and materials for our patrons. These departments are responsible for the movement of library materials from acquisition to the various locations in order to fulfill patrons' needs and requests. In addition, this aid assisted in meeting the personnel costs in areas supporting Technology Services. Areas include B&ECPL's information technology and communications staff members who oversee the System's integrated network system and present an informative and easy to use website, catalog and reference service to remote library users. B&ECPL's information technology staff continues to find innovative and interesting ways to improve patrons' access to information, including the use of social media outlets. Network support and communications staff members are also responsible for the maintenance of the public website, including the posting of upcoming events at all B&ECPL locations. The website also provides access to B&ECPL's various downloadable materials. This aid supported staff costs for those B&ECPL departments that provided consulting and technical support for member/contract libraries through staff expertise and assistance related to finance, governance, automation, technological support, borrower services, collection development, human resources and the implementation of RFID technology. Consultation is also provided to the contract/member libraries with applications for, and implementation of State Construction Grant programs. By providing assistance to member libraries, public service staff is freed from these duties and able to focus attention on patron needs including; but not limited to, reference assistance and programming. Finally, this aid supported B&ECPL staff costs for those departments that provide coordinated system services such as electronic access to databases and other electronic resources, including B&ECPL's "Tech Know Lab" which provided computer training to patron and staff members at locations throughout the system. B&ECPL's "e-Branch" has

become the primary contact for patrons requiring technical support when taking advantage of the Library's wide range of downloadable resources (e-Books, Audio books, etc). Consolidation of utility purchases, office and library supplies purchases, and equipment purchases, resulting in both cost and time savings for the member/contract libraries. In addition the Human Resources department, continue to assist staff members, by developing new staffing plans and providing on-going training. BECPL's Centralized Human Resources (CHR) program provides centralized payroll, civil service and human resource activities for all member/contract libraries. The Purchased Services portion of this aid represents funds that was provided to member libraries to cover personnel costs.

Central Book Aid

CENTRAL BOOK AID (CBA)

Statutory Reference:	Education Law § 272, 273(1)(b)(2)
	Commissioners Regulations 90.4
	Central Book Aid is a flat sum of $71,500 to each public library system. Please see the Central Library Program Guidelines at http://www.nysl.nysed.gov/libdev/clda/index.html for more information.
	Include in this category library expenditures for CBA library materials. CBA funds may only be expended for adult non-fiction and foreign language library materials, including electronic content.

Yes must be answered at least once in Questions 13.2.1 - 13.2.5

13.2 **Purchased**
.1 **Services:** Did the library system expend CBA funds for purchased services for CBA library materials? Enter Y for Yes, N for No. Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

List services purchased with CBA funds in separate repeating groups, itemizing by vendor

contract. If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category — Commercial electronic content vendor contracts
2. Provider of Services — Mergent Online
3. Expenditure — $21,985

1. Expenditure Category — Commercial electronic content vendor contracts
2. Provider of Services — Proquest
3. Expenditure — $22,990

1. Expenditure Category — Commercial electronic content vendor contracts
2. Provider of Services — Ebsco
3. Expenditure — $15,636

13.2.2 Total Expenditure - Purchased Services — $60,611

13.2.3 **Supplies and Materials**: Did the library system expend CBA funds for adult non-fiction and foreign language library materials with a unit cost less than $5,000? Enter Y for Yes, N for No. — N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Expenditure Category	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.2.4	Total Expenditure - Supplies and Materials	$0
13.2.5	**Grants to Central/Co-Central Libraries**: Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No.	N

If yes, complete one record for each grant; if no, enter N/A for questions 1,2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Project Description (no more than 300 words)	

13.2.6	Total Expenditure - Grants to Central/Co-Central Libraries	$0
13.2.7	Total Expenditure (total 13.2.2,	$60,611

13.2.8	**Cash Balance at the Opening of the Current Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$0
13.2.9	**Total Allocation from 2014-2015 State Aid**	$60,611
13.2.10	**Cash Balance at the End of the Current Fiscal Year**	$0
13.2.11	**Final Narrative**: Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Central Library Book Aid was used to continue to provide access to three major databases used by Buffalo & Erie County Public Library (B&ECPL)'s Central Library staff and patrons. Mergent Online is a great source of information for patrons interested in opening a new business or expanding a new business. From Proquest, B&ECPL extended its access to Ancestry Library an excellent online resource for patrons doing genealogical research. This resource is a greatly used in the Central Library's Grosvenor Room, a center for local history and genealogical research. Ebsco provided us with Masterfile Premier, an online resource providing access to a wide range of topics. Masterfile provides online access to numerous periodicals, supplementing B&ECPL's print subscriptions.

(13.2.4, and 13.2.6) — appears at top left in red, above 13.2.8 row

Central Library Development Aid

<div align="center">

CENTRAL LIBRARY DEVELOPMENT AID (CLDA)

</div>

Statutory Reference: Education Law § 272, 273(1)(b)(1)
Commissioners Regulations 90.4
The formula is $0.32 per capita or $105,000 whichever is greater. Please see the Central

Library Program Guidelines at
http://www.nysl.nysed.gov/libdev/clda/index.html
for more information.
Note: CLDA funds which are expended for
library materials must be used for adult non-
fiction and foreign language, including electronic
content.

13.3.1-13.3.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees (paid from CLDA funds).

13.3.1	Total Full-Time Equivalents (FTE)	2.82
13.3.2	Total Expenditure for Professional Salaries	$103,066

13.3.3-13.3.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees (paid from CLDA funds).

13.3.3	Total Full-Time Equivalents (FTE)	3.3
13.3.4	Total Expenditures for Other Staff Salaries	$80,339
13.3.5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits (paid from CLDA funds).	$82,624
13.3.6	**Purchased Services**: Did the system expend funds for purchased services? Enter	N

Y for Yes, N
for No.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	N/A
2.	Provider of Services	N/A
3.	Expenditure	N/A

13.3.7	Total Expenditure - Purchased Services	$0

13.3.8 **Supplies and Materials**:
Did the system expend funds for supply items, postage, adult nonfiction and foreign language library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.   N

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure	N/A

	Category	
2.	Expenditure	N/A

13.3.9 Total Expenditure - Supplies and Materials $0

13.3.10 Travel Expenditures:
Did the system expend funds for travel? Enter Y for Yes, N for No.   Y

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Type of travel	System staff
2.	Expenditure	$146

13.3.11 Total Expenditures - Travel $146

13.3.12 Equipment and Furnishings:
Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.   N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3 and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A

3.	Unit cost	N/A
4.	Proposed Expenditure	N/A

13.3.13	**Total Expenditure - Equipment and Furnishings**	$0
13.3.14	**Grants to Central/Co-Central Libraries**: Did the system expend funds for grants to central/co-central libraries? Enter Y for Yes, N for No.	N

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Project Description (no more than 300 words)	

13.3.15	Total Expenditure - Grants to Central/Co-Central Libraries	$0
13.3.16	**Total Expenditure (total 13.3.2, 13.3.4, 13.3.5, 13.3.7, 13.3.9, 13.3.11, 13.3.13, and**	$266,175

13.3.17	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the previous year.	$16,220
13.3.18	**Total Allocation from 2014-2015 State Aid:**	$262,743
13.3.19	**Cash Balance at the end of the Current Fiscal Year**	$12,787
13.3.20	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Funds from Central Library Development Aid helped to sustain the Central Library's Grosvenor Room (local history, genealogy and rare books) who respond to the bulk of B&ECPL's specialized email and telephone requests. The Special Collections department continued to promote and exhibit the collection of rare books from B&ECPL's collection, making the Central Library a focal point for tourism and research throughout and beyond the County of Erie. Central Library Development Aid help supplement wages and fringes for staff members who are a major resource when planning and implementing many of the programs and exhibits held at the Central Library, especially those related to items from our Rare Book Collection. In 2014 the Central Library's held an exhibit celebrating the 75th anniversary of the film "The Wizard of Oz" including the display of B&ECPL's first edition of L. Frank Baum's The Wonderful Wizard of Oz, and well as Baum's other books from our Rare Book collection set in the Land of Oz This aid also provided staff to assist library patrons in using public access computers and staff members to shelve and retrieve items in the various collections throughout the building.

Coordinated Outreach Library Services Aid

COORDINATED OUTREACH LIBRARY SERVICES AID

Statutory   Education Law §

	Reference:	273(1)(h)
		Commissioners
		Regulations 90.3

13.4.1-13.4.2 **Professional Salaries:** Indicate total FTE and salaries for all professional system employees.

13.4.1	Total Full-Time Equivalents (FTE)	1.55
13.4.2	Total Expenditure for Professional Salaries	$64,748

13.4.3-13.4.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.4.3	Total Full-Time Equivalents (FTE)	2
13.4.4	Total Proposed Expenditure for Other Staff Salaries	$20,810
13.4.5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits.	$45,061
13.4.6	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1. Expenditure Category — N/A
2. Provider of Services — N/A
3. Expenditure — N/A

13.4.7 **Total Expenditure - Purchased Services** — $0

13.4.8 **Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No. — N

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category — N/A
2. Expenditure — N/A

13.4.9 Total Expenditure - Supplies and Materials — $0

13.4 **Travel** — Y

.10 **Expenditures:** Did the system expend funds for travel? Enter Y for Yes, N for No. Indicate the total expenditures for system employee travel only in this category.

If yes, complete one record for each type of travel; if no, enter N/A for questions 1 and 2.

1.   Type of Travel System staff

2.   Expenditure $65

13.4 **Total**
.11 **Expenditure -** $65
     Travel

13.4 **Equipment**
.12 **and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.   N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.   Type of item   N/A

2.   Quantity   N/A

3.   Unit Cost   N/A

4.   Expenditure   N/A

13.4.13	**Total Expenditure - Equipment and Furnishings**	$0
13.4.14	Did the system expend funds on grants to member libraries? Enter Y for Yes, N for No.	N

If yes, complete one record for each grant; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Recipient	N/A
2.	Allocation	N/A
3.	Description of Project	

13.4.15	Total Expenditure - Grants to Member Libraries	$0
13.4.16	Total Expenditure (total 13.4.2, 13.4.4, 13.4.5, 13.4.7, 13.4.9, 13.4.11, 13.4.13, and 13.4.15)	$130,684
13.4.17	**Cash Balance at the Opening of the Fiscal Year** NOTE: The opening balance must be the same as the closing balance of the	$44,274

previous year.

13.4.18	**Total Allocation from 2014-2015 State Aid:**	$143,191
13.4.19	**Cash Balance at the End of the Current Fiscal Year**	$56,782
13.4.20	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	Buffalo & Erie County Public Library (B&ECPL) continues to provide a welcoming atmosphere at all its locations for persons with disabilities and continue to develop a staff trained to work with diverse populations. The System has established outreach services by providing programs and services to the resident of Buffalo, and the surrounding area, at the eight City branches. Staff members continued learning new disabilities technologies to train additional staff throughout the System in 2015. B&ECPL's Adult Programming continues to reach out and partner with other local organizations, including Literacy New York and Project Flight to provide insight to the resources available at the library, to improve literacy, economic development and provide job placement assistance. The Adult Programming team continued to streamline the procedures for requesting Bi-Folkal kits, and surveying patrons to ensure the proper collection. Coordinated Outreach Library Services Aid provided funding for staff members who have been trained to offer equal access to the Library's services by meeting the needs of persons with disabilities through use of computers and other technology. Working with Erie County Office for the Disabled, a survey was conducted to better understand the needs of individuals with disabilities, so technology could be used to fulfill these needs. Staff continued to develop programs that entertain and educate the diverse population of Buffalo and Erie County, while promoting the resources and services available for their use at B&ECPL. The focus of outreach is senior citizens with limited mobility, persons with disabilities, and children at risk. In 2014, the Central Library hosted "Disability Awareness Month" and two Diversity Job fairs. Collections and resources are used effectively to serve special client populations. In addition B&ECPL Children's Programming team continued to coordinate System-wide programs, including New York Summer Reading Program, and B&ECPL's own Battle of the Books program, which celebrated its 16th anniversary in 2014, keeping children reading during the summer.

Services to County Jails Aid

SERVICE TO COUNTY JAILS (INTERINSTITUTIONAL) AID

Statutory Reference:	Education Law § 285(2)	

The intent of the Services to County Jails Program is to provide basic reading materials for those individuals who are incarcerated short term in county jails across the State. Examples of appropriate spending include books and magazine / newspaper subscriptions which are acceptable to the institution (Supplies & Materials), as well as programs such as Job Information and other topics directly relevant to the county jail inmate's needs (Purchased Services).

13.5.1	**Purchased Services:** Did the system expend funds for purchased services? Enter Y for Yes, N for No.	Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each allowable expenditure; if no, enter N/A for questions 1, 2, and 3 of one repeating group.

1.	Expenditure Category	Other (specify using the State note)
2.	Provider of Services	Buffalo & Erie County Public Library
3.	Expenditure	$6,392

13.5.2	**Total Expenditure - Purchased Services**	$6,392

13.5.3	**Supplies and Materials:** Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than	Y

$5,000? Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1.	Expenditure Category	Books and other print materials
2.	Expenditure	$30

13.5.4	**Total Expenditure - Supplies and Materials**	$30
13.5.5	**Total Expenditure (total 13.5.2, and 13.5.4)**	$6,422
13.5.6	**Cash Balance at the Opening of the Fiscal Year:** NOTE: The opening balance must be the same as the closing balance from the previous year.	$666
13.5.7	**Total Allocation from 2014-2015 State Aid**	$7,433
13.5.8	**Cash Balance at the End of the Current Fiscal Year**	$1,677
13.5	**Final**	Buffalo & Erie County Public Library (B&ECPL) continued to provide

.9	**Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds.	comprehensive and innovative service to all penal-connected facilities operated by Erie County - the Erie County Holding Center and the Erie County Correctional Facility. Library services in these facilities encompass a variety of materials in print and non-print formats which engage the population and provide educational opportunities. B&ECPL continued to staff and develop the library collection for these locations. This aid assisted B&ECPL to offer access to information for the individuals housed in Erie County's penal-connected facilities. In 2014, B&ECPL staff conducted training in the use of the new Westlaw databases for the correctional facility staff as well as the inmates of the facilities.

State Correctional Aid

THE FOLLOWING QUESTIONS ARE FOR SYSTEMS WITH STATE CORRECTIONAL FACILITIES ONLY

STATE CORRECTIONAL FACILITIES AID

Statutory Reference:	Education Law § 285 (1) Commissioners Regulations 90.14 The amount provided in Education Law is $9.25 per inmate.

13.6.1-13.6.2 **Professional Salaries:** Indicate total FTE and salaries for all system professional employees.

13.6 .1	Total Full-Time Equivalents (FTE)	0.2
13.6 .2	Total Expenditure for Professional Salaries	$9,742

13.6.3-13.6.4 **Other Staff Salaries:** Indicate total FTE and salaries for all other system employees.

13.6 .3	Total Full-Time Equivalents (FTE)	0.37
13.6	Total	$10,991

13.6 .4	Expenditure for Other Staff Salaries	
13.6 .5	**Employee Benefits:** Indicate the total expenditures for all system employee benefits.	$10,658
13.6 .6	**Purchased Services:** Does the system expend funds for purchased services? Enter Y for Yes, N for No.	Y

Note: For questions which include a choice of "Other" in a drop-down menu, please add a State Note of explanation when "Other" is chosen. Also please see individual instructions for these questions for any further requirements.

If yes, complete one record for each applicable category; if no, enter N/A for questions 1, 2 and 3 of one repeating group.

1.	Expenditure Category	Institutional membership dues
2.	Provider of Services	Western NY Library Resource Center
3.	Expenditure	$250

1.	Expenditure Category	Institutional membership dues
2.	Provider of Services	New York Library Assoc
3.	Expenditure	$165

13.6 .7	**Total Expenditure - Purchased Services**	$415
13.6	**Supplies and**	Y

.8 **Materials:**
Did the system expend funds for supply items, postage, library materials, or equipment and furnishings with a unit cost less than $5,000? Enter Y for Yes, N for No.

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Expenditure Category | Books and other print materials
2. Expenditure | $24,969

13.6 .9 **Total Expenditure - Supplies and Materials** $24,969

13.6 .10 **Travel Expenditures:**
Did the system expend funds for travel? Enter Y for Yes, N for No. | Y

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1 and 2 of one repeating group.

1. Type of Travel | Other
2. Expenditure | $348

13.6 .11 **Total Expenditure - Travel** $348

13.6.12	**Equipment and Furnishings:** Did the system expend funds for equipment and furnishings with a unit cost of $5,000 or more and having a useful life of more than one year. Enter Y for Yes, N for No.	N

If yes, complete one record for each type of item purchased; if no, enter N/A for questions 1, 2, 3, and 4 of one repeating group.

1.	Type of item	N/A
2.	Quantity	N/A
3.	Unit Cost	N/A
4.	Expenditure	N/A

13.6.13	**Total Expenditure - Equipment and Furnishings**	$0
13.6.14	Total Expenditure (total 13.6.2, 13.6.4, 13.6.5, 13.6.7, 13.6.9, 13.6.11, and 13.6.13)	$57,123
13.6.15	**Cash Balance at the Opening of the Fiscal Year:** NOTE: The opening balance must	$146,340

	be the same as the closing balance of the previous year.	
13.6.16	**Total Allocation from 2014-2015 State Aid:**	$38,760
13.6.17	**Cash Balance at the End of the Fiscal Year:**	$127,977
13.6.18	**Final Narrative:** Provide a brief narrative, no more than five hundred (500) words, describing the major activities carried out with these State Aid Funds	The Buffalo & Erie County Public Library (B&ECPL) continues to provide library service to New York State Correctional facility inmates. During 2014, the Collins, Gowanda, and Wende State Correctional Facilities contracted with the Buffalo & Erie County Public Library for a variety of public libraries services and programs including: interlibrary loan and delivery, reference and consultant services, membership in the Western New York Library Resources Council, and the purchase and delivery of new books and other materials.

14. Summary of Library System Accomplishments

Using the goals from Section 4 in the approved 2012-2016 System Plan of Service, **<u>BRIEFLY</u>** describe the final results of <u>each element</u> for Year 3 (2014)

14.1	Element 1: Resource Sharing - Results	"""""""""""""""""""Element 1: Resource Sharing - Results 2014 â€¢ 2014 circulation totaled 7,397,296 a 6.2% decrease from 2013; â€¢ Door counts showed a 6.8% decrease with 3,345,904 visitors reported; â€¢ e-Book downloads increased 17.1% to 383,730; â€¢ Total downloads increased 16.3% to 541,171; â€¢ The B&ECPL continued to provide download content through OverDrive, EBL (e-Book Library), Project Gutenberg, Freegal and Moving Image Archive; â€¢ Established weeding schedules for the Central Library and city branches were maintained; â€¢ The Collection Development Team conducted surveys and 13 onsite library visits; â€¢ Online Patron and Staff Suggestion Forms were utilized; â€¢ 238,452 items were added to the collection, including 104,769 cataloged books; â€¢ 26,621 new titles were added to the collection; â€¢ 141,389 individual items were ordered System-wide (92,805 print and 48,584 media); â€¢ Adult print fiction circulation

decreased 12.7% to 925,442; â€¢ Adult media circulation decreased 8.5% to 2,329,147; â€¢ The total expenditure for library materials was $3,025,268.84 ($2,934,418.85 operating budget) ($90,849.99 grants and private funds); â€¢ 5,824 e-Books were purchased at a cost of $171,696.58; â€¢ Over 6,500 total download titles were added to the collection; â€¢ Adult non-fiction circulation decreased by 16.7% to 427,841; â€¢ 4,502 adult programs were conducted for 34,077 attendees; â€¢ 1,096 public technology classes were conducted for 3,680 attendees; â€¢ Over 175,000 attendees participated in almost 11,000 programs System-wide; â€¢ 491,704 clicks were recorded for the adult local and NOVEL databases, an 11.1% decrease; â€¢ Young adult print fiction circulation decreased by 18% to 107,632; â€¢ Young adult audio book circulation decreased by 7.6% to 4,934; â€¢ The number of programs for teens more than doubled with 1,451 conducted for 10,004 teens (163.8% increase in number of programs and 68.1% increase in number of teens); â€¢ 477 teens registered for the Library's Summer Reading Program, a decrease of 45.4%; â€¢ 40 Summer Reading Programs were attended by 3,763 teens, an overall 8.3% decrease; â€¢ Circulation of juvenile fiction decreased by 7.4% to 915,219; â€¢ Circulation of juvenile media decreased by 12.1% to 362,917; â€¢ 8,019 children registered for the In-Library Summer Reading Program, a 42.1% decrease; â€¢ Total children's Summer Reading Program attendance increased almost 7% to 42,119; â€¢ 4,086 Children's Programs were presented System-wide for 84,647 attendees, a 3.4% decrease in attendance; â€¢ 945 Intergenerational Programs were conducted for 49,971 participants, an 8.3% increase in attendance; â€¢ Circulation of juvenile non-fiction decreased by 12.7% to 158,997; â€¢ 3,141 clicks were recorded for the children's databases, a 10.4% decrease; â€¢ Circulation of juvenile print fiction decreased by 7.6% to 735,540; â€¢ 2,016 young children programs were presented System-wide for 43,379 attendees, a 3.4% increase in attendance; â€¢ 2,422 Early Literacy sessions were conducted for a total audience of 55,359 attendees, an attendance increase of .2%; â€¢ SirsiDynix production and test servers were maintained with no unscheduled downtime; â€¢ ILS and Related Services RFP was issued with responses due January 13, 2015; â€¢ 34 libraries were using 85 RFID self check-out stations; â€¢ 29 libraries were using RFID auto-generated "Hold" self-service slips; â€¢ All branch servers were replaced, running Windows server 2008; â€¢ 300+ public workstations were replaced or upgraded to new machines running the Windows 7 operating system; â€¢ 21 public-use laptops were replaced in several libraries; â€¢ 28 replacement public color printers were installed; â€¢ 6 public-use laptops were added at 2 libraries; â€¢ New scanners were purchased and installed at 2 contract libraries; â€¢ A replacement projector was purchased for 1 city branch library; â€¢ DVD Recorder/VCR Combos were purchased for the Central Library and 1 branch library; â€¢ Chrome Books, Green Screen, 3-D Printer, laptops,

Kindle Fire HDX, Samsung Tablet, Camera-Recorder and an AV Rover were purchased for use in the Central Library TechKnowLab and MakerSpace; â€¢ Nook HD, Nexus 7, Kindle Fire HD, Laptop and SONY 69.5" TV were purchased for programming at a contract library; â€¢ 2 scanners were purchased for digitization and program support at the Central Library; â€¢ VMware Horizon was added to public workstations for Buffalo Public School remote desktop access, allowing students to access their homework and other school resources from any library; â€¢ The Central Library TechKnowLab Team conducted 348 public classes System-wide for 2,442 attendees and received an overall rating of 4.72 (out of 5); â€¢ The Central Library TechKnowLab Team conducted 449 One-on-One Book a Technology Appointment sessions System-wide and received an overall rating of 4.88 (out of 5); â€¢ The Central Library's TechKnowLab YouTube Channel http://bit.ly/WglZO4 offering a variety of informational videos had 19,596 views, an increase of 9% over 2013; â€¢ 38 wireless access points were replaced System-wide; â€¢ 9 additional wireless access points were installed; â€¢ Internet bandwidth was monitored and evaluated at all libraries with upgrades scheduled for 2015; â€¢ EnvisionWare and ltp:one software were upgraded at 2 pilot sites for testing and evaluation; â€¢ All B&ECPL libraries offered free Wi-Fi service (the number of sessions reached 219,239, a 33.8% increase over 2013); â€¢ The number of in-house public computer use sessions reached 819,788 (a 6.3% decrease from 2013); â€¢ The number of aggregate hits on the Library's main web site www.buffalolib.org and catalogs totaled 6,666,957 (a 12.3% increase over 2013); â€¢ The Library's ADA compliant website www.buffalolib.org was maintained and updated on a regular basis; â€¢ The Intranet Staff Forums elicited active participation and were monitored on a regular basis; â€¢ An online submission form was implemented for "Library Snap Shots!" highlighting activities at all libraries; â€¢ Staff Space was implemented on the Intranet to highlight individual interests and accomplishments; â€¢ Staff members were allowed remote Intranet access to update unified calendars; â€¢ Manager Director Meetings and Staff Forums were audio recorded and archived on the Intranet; â€¢ System Organizational Competencies were reviewed and updated on a regular basis; â€¢ Additional features, including enhanced patron account options, were implemented in the VuFind catalog, powered by open-source software and fully ADA-compliant; â€¢ A back file processing project and ongoing authority control services with Marcive, Inc. were implemented; â€¢ Additional enhancements were made to the Library's mobile website and online catalog interface m.buffalolib.org; â€¢ 34 libraries were 'live' with web page editing permissions (1 additional in training) maximizing responsiveness in community libraries; â€¢ Circulation, Public Access Computer Use, Library Visits and Open Hours were posted monthly on the public website http://bit.ly/1dNaagA; â€¢ The Central Library social

networking sites included Facebook (5,473 fans), Twitter (6,879 followers), Pinterest (971 followers), Tumblr (52 followers) and flickr (163,516 views in 2014); â€¢ The Central Library TechKnowLab YouTube Channel had 19,596 views in 2014; â€¢ The Central Library established a presence on the photo sharing site Instagram http://instagram.com/buffalolibrary in November 2014; â€¢ 10 new documentary videos and 11 instructional videos were created by the Central Library TechKnowLab staff; â€¢ All out-of-date staff workstations were upgraded to the Windows 7 operating system or replaced with new PCs; â€¢ The B&ECPL System IT staff provided maintenance and support for over 450 staff computers in 37 libraries; â€¢ A replacement printer was purchased for the Library Director's Office; â€¢ An open-source online data entry form (libstats) was piloted to record questions for Central Library public service and e-Branch staff; â€¢ SirsiDynix Director Station software was used to create reports for operational assessments; â€¢ MobileCirc software (a SirsiDynix circulation, inventory, and shelving solution for smart phones, tablets, and laptops) was purchased; â€¢ 14 One-on-One Book a Technology Trainer appointments for the staff were conducted at the Central Library; â€¢ 13 staff technology classes were conducted at the Central Library with 57 attendees and staff comments included "Great class, learned a lot of info & feel more confident instructing patrons on how to download"; â€¢ 1 staff survey was conducted in August 2014 to assess technology training needs; â€¢ Websense security was maintained on all computers, insuring CIPA compliance; â€¢ Up-to-date virus scanning software was maintained on all computers; â€¢ Branch switch upgrade replacements were made and switches were added at 15 libraries; â€¢ The Internet Technology Security Policy was reviewed and updated/replaced with the B&ECPL Information Security Policy Manual; â€¢ B&ECPL System IT staff maintained over 450 staff computers System-wide; â€¢ Shipping routes were regularly assessed and adjusted ensuring efficient and timely delivery; â€¢ All priority items were shipped within a 24 hour timeframe; â€¢ The B&ECPL's Shipping Department transported 92,837 delivery boxes among the 37 libraries; â€¢ Article delivery turnaround time continued to improve due to increased electronic transmission between loaning libraries using Odyssey software; â€¢ A reciprocal borrowing agreement program resulted in an increase in ILL fill rate and a decrease in turnaround time; â€¢ The PDF document format was promoted for quicker delivery via email to patrons and borrowing libraries, resulting in less paper and improved turnaround time; â€¢ The B&ECPL sent (filled) 1,759 ILL requests to other libraries; â€¢ The B&ECPL received (for B&ECPL patrons) 5,105 ILL requests from other libraries; â€¢ Public Survey #1 (online) - 74% said yes Library's website is informative and easy to use (596 responses); â€¢ Public Survey #2 (all ages) - 93% were very satisfied with the process to request items (673 responses); â€¢ Public Survey #3 (teens) - 93% found something good to read, view or

listen to (149 responses); • Public Survey #3 (teens) - 94% said they found something of interest in the library (146 responses); • Public Survey #4 (adults) - 96% found what they were looking for (787 responses); • Public Survey #4 (adults) - 80% rated the collection excellent or very good (648 responses); • Public Survey #4 (adults) - 80% rated the Library's services for young children as excellent or very good, and another 18.5% rated them as good (476 responses);" • Public Survey #5 (adults) - 94.5% rated Family Programs as great or very good (618 responses); """"""""""""""""

| 14.2 | Element 2: Special Client Groups - Results | """"""""""""""""""""Element 2 - Special Client Groups - Results 2014 • The consolidated list of External Partners (currently 485)for the B&ECPL System was maintained and an annual update was conducted; • The B&ECPL continued to collaborate with in-house partners Literacy New York Buffalo-Niagara, Inc. and Young Audiences of Western New York; • The B&ECPL continued to support in-house partner Project Flight and the Book Bank; • Other active partnerships ACCES / West RAEN (Regional Adult Education Network), the Erie County Department of Social Services, Buffalo Adult Education and the WNED /WBFO Educational Services Advisory Board; • The B&ECPL now holds a seat on the WBFO Educational Services Advisory Board; • The B&ECPL continued its partnerships with the Buffalo Public Schools in an effort to get library card applications to all students and promote library services and programming; • The B&ECPL continued to reach out to new employment training partners and increased its programming efforts using resources afforded through a NYS Workforce Development grant; • The B&ECPL, partnering with the Buffalo Board of Education Adult Learning Division, began presenting workshops at outside library locations; • Adult, teen and children's programs were conducted by the System Programming Teams at B&ECPL libraries throughout the year; • The Children's Programming Team coordinated the System-wide Battle of the Books program, the National Jumpstart Program "Read for the Record" and the New York State Summer Reading program; • The B&ECPL participated in 37 Summer Reading Program collaborations; • The Children's Programming Team promoted the Lap Sit Programs at community preschools and agencies, as well as at local Parent Literacy events; • The Children's Programming Team presented 11 weeks of summer programming at Canalside Buffalo; • The Children's Programming Team participated in several collaborative events including Mayor Byron Brown's Summer Reading Challenge kickoff; • The Children's Programming Team participated in programs with several partners including Town Square Media, Explore & More Children's Museum, the Holland Speedway and the Buffalo Zoo; • The B&ECPL developed partnerships with Arts Partners for Learning in an effort to connect teachers with community resources to support the NYS Common Core curriculum; • The Children's Programming Team promoted early literacy programming at community libraries; • The Programming |

Teams coordinated online Summer and Winter reading Challenges; â€¢
The Adult Programming Team coordinated the "Comic-Fest" event at the
Central Library and supported "Comic-Fest" programs which were
expanded to community libraries in 2014; â€¢ The Adult Programming
Team continued to review services for the disabled and updated
equipment and facilities for this target population; â€¢ Central Library
staff established relationships with local partners aligning with the
B&ECPL System mission to serve persons with disabilities; â€¢ The
Central Library hosted "Disability Awareness" Month activities and 2
Diversity Job Fairs; â€¢ Central Library staff members continued
learning new disabilities technologies to be positioned to train staff
throughout the B&ECPL System in 2015; â€¢ The Adult Programming
Team, working with the Erie County Office for the Disabled, conducted
a survey to better understand the needs of individuals with disabilities
and realigned technology equipment access to better fulfill the needs of
this population; â€¢ The Adult Programming Team continued to
streamline the procedures for requesting Bi-Folkal Kits and began
surveying participating agencies to ensure an appropriate collection; â€¢
The Adult Programming Team offered subject specific classes for
jobseekers and entrepreneurs within the B&ECPL System libraries and at
various outside venues with partnering agencies; â€¢ A NYS Library
Workforce Literacy Grant allowed the B&ECPL to expand programming
and outreach to jobseekers and facilitated connection with new partners;
â€¢ The Adult Programming Team coordinated 2 all-inclusive Job Fairs;
â€¢ 1,096 total public technology classes were conducted for 3,680
attendees, a 14.6% increase in sessions offered; â€¢ The Central Library
TechKnowLab Team conducted 348 public classes System-wide for
2,442 attendees; â€¢ 449 One-on-One public Book a Technology Trainer
sessions were conducted System-wide with an overall weighted average
of 4.88 out of 5 (participant comments included: "I learned so much in 1
hour! Thank you for the fabulous learning experience - free of charge! I
love our library!" and "This was a great session. I never downloaded a
book before and feel confident I can do it now."); â€¢ The B&ECPL
continued to staff and address collection development needs at the Erie
County Correctional Facility Library; â€¢ The B&ECPL continued to
order library materials for 2 county facilities (Erie County Correctional
Facility and Erie County Holding Center) and 3 state facilities (Collins,
Gowanda, and Wende Correctional Facilities); â€¢ Working with the
Erie County Sheriff's Department to secure funding, both the Erie
County Correctional Facility and the Erie County Holding Center
expanded the number of computers available to inmates and added
Westlaw databases; â€¢ B&ECPL staff conducted training in the use of
the new Westlaw databases for correctional staff and inmates at the Erie
County Correctional Facility and the Erie County Holding Center; â€¢
The B&ECPL provided Interlibrary Loan (ILL) services helping inmates
access titles not available in the B&ECPL System; â€¢ Greater electronic

access to legal materials and the ability to print-on-demand, contributed to a sizable decline in ILL requests (1,900 requests representing a 30.8% decline from 2013); â€¢ Combined Erie County Correctional Facility and Holding Center circulation dropped slightly to 162,588, representing a 6.6% decrease from 2013; â€¢ Young adult print fiction circulation decreased by 18% to 107,632; â€¢ 1,451 programs were conducted for 10,004 teens, a participant increase of 68.1%; â€¢ 477 teens registered for the Library's Summer Reading Program, a 45.4% decrease; â€¢ Total YA Summer Reading Program attendance was 3,763, an 8.3% decrease; â€¢ Public Survey #3 (teens) - 93% found something good to read, view or listen to (149 responses); â€¢ Public Survey #3 (teens) - 94% said they found something of interest in the library (146 responses); â€¢ Public Survey #3 (teens) - 96% said the library was a welcoming place (148 responses); â€¢ Public Survey #4 (adults) - 99% said the library was a welcoming place (821 responses); """"""""""""""""

| 14.3 | Element 3: Professional Development and Continuing Education - Results | Element 3: Professional Development and Continuing Education - Results 2014 â€¢ The B&ECPL adopted a new employee orientation program; â€¢ A staff training and development plan helped identify areas of training needed by staff to support approved service goals; â€¢ 1,665 employee training and development sessions (online, in-house, conference) were reported; â€¢ The B&ECPL supported online training that emphasized a customer-centric encounter (40+ online webinars or training sessions were accessed) including "Delivering Exceptional Customer Service," a 6-part training module created and produced by the Rochester Public Library; â€¢ Using Kantola Inc. streaming media, all B&ECPL employees completed online Sexual Harassment and Workplace Violence compliance training; â€¢ The B&ECPL in-house training provided over 30 educational opportunities including 5 Staff Forums, 10 Manager Director meetings, Erie County Supervisory Training and Legislative Advocacy Day; â€¢ B&ECPL staff attended 11conferences including Computers in Libraries, NYLA Conference and U.S. Patent & Trademark Resource Center Conference; â€¢ Central Library Information Services Department implemented an hourly roving schedule to assist patrons throughout the public service areas; â€¢ Central Library staff applied theme-based displays coordinated with observances and library programs throughout the building; â€¢ An additional job title was added (Library Technology Clerk) to address popular library service needs; â€¢ 3 additional libraries were converted to full functioning RFID technology, bringing the System total to 34 libraries using 85 self check-out stations; â€¢ Staff at 1 library received training in RFID encoding and circulation procedures in 2013 and went live with public self check-out in 2014; â€¢ Staff at 1 library received training in RFID encoding and circulation procedures and will receive additional training when they "go live" in the first quarter of 2015; â€¢ Staff at 2 libraries were trained in tagging, encoding, circulation, self-check and gate procedures; â€¢ Analysis of libraries with at least one full |

year of RFID implementation exhibited annual self-check percentages ranging from 30% to 91% (of the 30 eligible libraries, only 2 were under 50% and 25 were 60% or higher); â€¢ 17 staff technology training classes were conducted System-wide for 64 participants with an overall average of 4.86 out of 5; â€¢ 34 One-on-One Book a Technology Trainer appointments were conducted System-wide for staff with an overall average of 4.96 out of 5; â€¢ A full time Librarian II position was created and 2 part time Librarian I positions were eliminated in 2014 to better address technology needs and ensure quality service; â€¢ Several additional staff members were trained in public web page editing;

| 14.5 | Element 5: Consulting and Development Services - Results | """""""""""""""Element 5 - Consulting and Development Services - Results 2014 â€¢ The B&ECPL System facilitated meetings and provided support materials to Library Directors and Managers during 2 sessions presented by Libby Post (Communication Services) on the topic of advocacy with elected officials; â€¢ The B&ECPL System held a fundraiser benefiting the Central Library; â€¢ The B&ECPL System raised money to purchase of materials for all libraries through Bucks for Books and Spring It On donation campaigns; â€¢ The B&ECPL System provided both Adult and Children's Programming Teams to coordinate System programming, literacy and outreach; â€¢ The B&ECPL System conducted the annual Summer Reading information meeting for all youth services staff; â€¢ The B&ECPL System provided complete Technical Services functions for all libraries; â€¢ The B&ECPL System provided and maintained all technology (including the network infrastructure, Internet connectivity, hardware and software); â€¢ The B&ECPL System provided ongoing RFID implementation and break-fix support; â€¢ The B&ECPL System supported all circulation policies and procedures including the administration of debt collection services; â€¢ The B&ECPL System provided a centralized Collection Development Team; â€¢ The B&ECPL System administered payroll and benefits for all libraries; â€¢ The B&ECPL System coordinated utility bill payments for all libraries; â€¢ The B&ECPL System coordinated a centralized human resources initiative; â€¢ The B&ECPL System provided Director and Officer Insurance and Crime Insurance coverage; â€¢ The B&ECPL acquired General Liability Insurance coverage for all libraries; â€¢ The B&ECPL System staff were available for consultation on facility planning, building construction, renovation and technology needs; â€¢ The B&ECPL System administered the annual NYS Construction Grant program and assisted with match funding; â€¢ The B&ECPL System generated on demand reports to assist in identifying strengths and weaknesses in collections and "Dusty" reports were generated to assist with weeding; â€¢ The B&ECPL System spearheaded advocacy efforts at all levels; â€¢ The B&ECPL System administered summer Read Down Your Fines Program for ages 16 and under; â€¢ The B&ECPL System provided 45-47 local and 11 NOVEL databases generating a total of 494,845 clicks or click-thrus; â€¢ 60,993 B&ECPL System contacts |

were made with contract libraries and contract library staff; â€¢ 3 public policies http://www.buffalolib.org/content/policies were reviewed by the System Library Board Policy Committee and were amended by Board of Trustees approval: "Policy for the Loan and External Exhibition of Rare and Unique Materials," "Conflict of Interest and Ethics" policy (replaced by 2 separate policies) and the "Free Direct Access Plan;" â€¢ The "Anti-Harassment Policy" was reviewed by the System Library Board Policy Committee and no changes were recommended to the Board of Trustees; â€¢ 2 new public policies were reviewed by the System Library Board Policy Committee and were adopted by Board of Trustees approval: "Whistleblower Policy" and "Procurement Policy;" â€¢ The "Information Technology Security Policy" was replaced with the "Information Technology Security Policy Manual" after review by the System Library Board Policy Committee and adoption by Board of Trustees; â€¢ A comprehensive Personnel Policies and Procedures Manual was completed, presented to the B&ECPL System Board of Trustees, and approved to be effective 1/1/2015; â€¢ A new B&ECPL Employee Handbook was completed, presented to the B&ECPL System Board of Trustees, and approved to be effective 1/1/2015; â€¢ The Personnel Manual and Handbook contained updated information and 2 new policies (#1 Bullying and #2 Computers, Communications and Related Technology); â€¢ A Manager Director Meeting featured a presentation on the Collection Agency process and procedures which included a document on Fine Procedures & Negotiations; â€¢ 5 Staff Forums were conducted at the Central Library by B&ECPL Administrators; â€¢ The B&ECPL ensured that services and initiatives aligned with the Five Year Library System Plan of Service 2012-2016 previously approved by the New York State Education Department - Division of Library Development http://www.buffalolib.org/sites/default/files/pdf/AboutTheLibrary/NYS%20APPROVED%202012_2016%20Plan%20of%20Service.pdf ; â€¢ The B&ECPL Board-approved System Organizational Competencies were updated on a regular basis; """"""""""""""""

| 14.6 | Element 6: Coordinated Services - Results | Element 6 - Coordinated Services - Results 2014 â€¢ The B&ECPL System provided 45 databases and 11 NOVEL databases available in-library and/or remotely; â€¢ The B&ECPL System provided 2 supplemental specialized databases at 4 contract libraries and the Central Library; â€¢ The cost for all databases was $488,103.14 with $427,492.14 expended from the B&ECPL 2014 materials budget; â€¢ A follow-up to the 2013 database survey was issued in 2014 and the results were used as an analysis tool to assess cost and usage; â€¢ Collection Development staff merged with the Technical Services Department to maximize efficiency and ensure timely ordering; â€¢ The B&ECPL System continued to provide broadband wireless public Internet access at all libraries; â€¢ The B&ECPL System provided and maintained a state-of-the-art ILS (SirsiDynix); â€¢ The B&ECPL System supported and |

expanded RFID implementations; â€¢ All networked technology and IT-supported technology was coordinated and ordered through the System Business Office, then configured and deployed by B&ECPL System IT staff; â€¢ The B&ECPL System continued to administered centralized payroll, benefits administration and centralized human resources; â€¢ The B&ECPL System continued consolidated supply purchases; â€¢ The B&ECPL System coordinated utility bill payments for all libraries; â€¢ Shipping routes were regularly assessed to maintain efficient and timely delivery; â€¢ The B&ECPL System provided Technology Training Teams; â€¢ The B&ECPL System continued to provide e-mail reference, telephone reference and AskUs 24/7 online chat services; â€¢ The B&ECPL System continued to provide an e-Branch hotline for staff telephone reference service; â€¢ 2014 circulation closed out at 7,397,296 a 6.2% decrease from 2013; â€¢ In addition to Centralized Selection services, libraries were appropriated funds to supplement local collections; â€¢ 494,845 database clicks or click-thrus were recorded, an 11% decrease; â€¢ A follow-up to the 2013 database survey was issued in 2014 and the results were used as an analysis tool when assessing costs and renewals; â€¢ Quarterly communication e-mails continued to be sent to libraries encouraging the use of the services provided by the Collection Development Team; â€¢ Online Staff suggestion forms were utilized to improve the collection development process; â€¢ Integrated Library System (ILS) Reports were generated to assist in identifying strengths and weaknesses in library collections;

| 14.7 | Element 7: Awareness and Advocacy - Results | """""""""""""""""""""""""""""Element 7 - Awareness and Advocacy - Results 2014 â€¢ The System-wide comprehensive Marketing Plan was completed and approved by the Library's Board of Trustees in December 2014; â€¢ 131 News Releases were sent to 121 media contacts; â€¢ 12 articles on available health-related books were submitted to "Refresh," a weekly special section in the Buffalo News; â€¢ 75 messages with Library-related news were sent to elected officials (100 contacts); â€¢ The B&ECPL partnered with hundreds of organizations including Read to Succeed, Greater Buffalo Niagara Partnership, Just Buffalo Literary Center, Buffalo Public Schools, Buffalo Museum of Science, Explore & More Children's Museum, Buffalo News, Oishei Foundation, Shea's Performing Arts Center, Theatre of Youth, echo Art Fair, Albright-Knox Art Gallery and WGRZ TV Channel 2; â€¢ The B&ECPL System produced a "Return on Your Investment" flyer and distributed it in libraries and online; â€¢ The B&ECPL System staff reviewed 300 e-mail or hardcopy comments from patrons and responded appropriately; â€¢ 4 meetings were held to train staff about Facebook postings with emphasis on social media strategies; â€¢ Social networking was used to promote library events, activities and resources as well as survey users (year end: 5,473 Facebook Fans, 6,879 Twitter Followers, 282,379 all-time flickr views and 971 Pinterest followers); â€¢ A Central Library Instagram account http://instagram.com/buffalolibrary was initiated in November; |

• The tagline "Love Your Library" was created for Library Awareness Month in April and the tagline "Let Your Voice Be Heard" was created for advocacy during the annual budget process; • 17 separate "mass e-mails" were sent to the public regarding Library updates and special events; • A "Love Your Library" poster contest was held during Library Appreciation Month with 130+ entries; • The B&ECPL set up a display at all "Juts Buffalo - Babel Speaker Series" events, each averaging over 1,000 attendees; • A form letter was created for library supporters to send a message (hard copy or electronic) to their county elected officials urging them to approve the County Executive's 2015 budget proposal (more than 2,113 letters were sent); • 6 System-wide patron surveys plus 3 online surveys were created and compiled in-house: o Survey #1 (adults) questioned the value of the Library and what improvements could be made (450 responses) o Survey #2 (all ages) questioned the Holds system and how satisfied they were with the request process (721 responses) o Surveys #3 (teens) and Survey #4 (adults) questioned whether the library is a welcoming place, whether patrons found all they were looking for and how they would rate the Library's collections of materials (1039 responses) o Survey #5 (adults) rating programming and Library services for young children (626 responses) o Survey #6 (all ages) questioned familiarity with the concept of a MakerSpace (380 responses); • Online Single Question patron surveys: o Is the Library's website is informative and easy to use (596 responses); o Are patrons aware they could download books, videos and music for free from the Library's website (690 responses) o Were patrons aware that libraries offered free computer training (807 responses); • 1 staff survey conducted regarding Staff Forums (39 responses); • Effective April 2014, the B&ECPL Board of Trustees determined that they would no longer pursue Special Legislative District Public Library status for the B&ECPL System; • Stabilized funding continued to be a focus of the Board of Trustee's Planning Committee and a working group "Planning For Our Future" composed of System Board members, Library administration and contract library trustees was created (elected officials were invited and encouraged to attend all meetings); • State and local elected officials were presented monthly B&ECPL Board of Trustee and Committee Meeting minutes and financial reports; • Individual meetings were held with New York State Assembly and Senate representatives (from Erie County), Erie County Legislators, the Erie County Executive, the Deputy County Executive, representatives from the Buffalo Common Council and key local stakeholders; • Library representatives participated in the New York State Library Association Legislative Education Day in Albany, NY in February; • Public surveys and 28 general Focus Groups took place (200 Focus Group attendees and 250 Focus Group online survey responses). Questions discussed were - what does a library represent, what does a library value, what can the library do better, and what would one like to see in the 21st

century library; â€¢ 2 public and 4 staff technology-centered Focus Groups were conducted by library consultant Rob McGee with 39 participants; â€¢ The B&ECPL Development & Communications Department planned "An Afternoon with Mark Russell" in May 2014 that grossed $8,795.75; â€¢ The Yearend Appeal drive grossed $76,431.66; â€¢ The materials budget enhancement campaign "Bucks for Books" grossed $52,395.15; â€¢ 22 grants were written and submitted by the Development & Communications department for Summer Reading programs, Dia Programming, Milestones of Science, Financial Literacy, book donations, storytelling and a vehicle donation; â€¢ Grant submissions approved for funding included Black Caucus American Library Association $500 for Reading is Grand, City of Buffalo $500 for Dia @ Your Library, Corinne & Victor Rice Foundation $25,000 for Milestones of Science, and the Library Foundation of Buffalo & Erie County $175,000 for Milestones of Science; â€¢ 214 Summer Reading and Bucks for Books sponsorship letters were sent to 90 businesses with the following approved awards: $1,500 Rich Products, $500 National Fuel Gas, $500 Mader Construction, $3,500 Buffalo Sabres Foundation and $1,500 Canalside Buffalo; â€¢ Grant submissions that were pending included IMLS National Medal for Museum & Library Services, Better Buffalo Fund $26,875 for Niagara Branch and WNY Ford Dealers Advertising Fund, Inc. for van donation; â€¢ Grant submissions that were pending for the B&ECPL Milestones of Science exhibit scheduled to open in 2015 included The Baird Foundation $25,000, the Margaret L. Wendt Foundation $50,000, Western New York Foundation $25,000, Lockheed Martin $10,000 and Macy's District Grant $10,000; â€¢ Grants that the Library did not receive included Community Foundation of Greater Buffalo $20,000, Junior League of Buffalo $1,000, Gale.com $2,500; Smart Investing @ Your Library 75,500, Kelly for Kids Foundation $2,000, Carl & Lily Pforheimer Foundation $25,000 and Deutsche Bank Americas Foundation $25,000; â€¢ The B&ECPL planned and executed a free "Non-Profit Grant Resources @ Your Library" seminar in January; â€¢ The Development and Advocacy Committee of the Library's Board of Trustees met in June and November to review and address fundraising events and activities; â€¢ 9 mass e-mails (30,000+ addresses) were sent promoting library-sponsored fundraisers throughout the year; â€¢ The Library's online website donation pages were updated for ease of use and in 2014 there were a total of 292 online transactions representing $27,823 (gross) in donations including ticket purchases; â€¢ The B&ECPL System administered a NYS grant for the Adult Literacy Library Services Program entitled "Workforce Development at New York Libraries through Public Library System" (actual appropriation for 2014-15 was $7,629); â€¢ The B&ECPL System administered a NYS grant entitled The Family Literacy Library Services Program with the theme "Summer Reading at New York Libraries through Public Library Systems" (actual

appropriation for 2014-2015 was $11,868); â€¢ 28 B&ECPL libraries received NYS Senate Bullet Aid totaling $135,000; â€¢ The B&ECPL continued to administer the 2012-2014 multi-year IMLS "digitized commons" grant partnering with the Buffalo Broadcasters Association, the University of Buffalo Center for Urban Studies, Cleveland State University's Center to Public History & Digital History and Randforce Associates, LLC (Total award $319,809) extended thru 2015 with no additional funding; â€¢ The B&ECPL received a Conservation/Preservation Grant from New York State ($12,736) for conservation of 8 Rare Maps of Buffalo; â€¢ An Erie County Fiscal Stability Authority (ESFSA) efficiency grant continued to provide funds to purchase all RFID equipment and supplies, as well as employ staff to convert collections at remaining B&ECPL non-RFID libraries; â€¢ The B&ECPL remained committed to participation in E-rate (Universal Service) Program which supports the Library's fiber optic wide area network and other telecommunications services and will yield over $300,000 (60.2%) estimated savings in the current funding cycle with savings to the Library, including commitments in the current funding cycle, totaling $3.9 million since the program's inception in 1998; """"""""""""""""""""""""""""

| 14.8 | Element 8: Communication among Member Libraries and/or Branch Libraries - Results | Element 8 - Communications Among Member Libraries And/Or Branch Libraries- Results 2014 â€¢ The Intranet was maintained, monitored and updated to ensure relevancy and ease of use while providing accurate and timely information; â€¢ The Intranet Staff Forums elicited active participation and were monitored on a regular basis; â€¢ The "Can't Find It" questions were continually monitored and staff were directed to appropriate Intranet resources; â€¢ An online submission form was implemented for "Library Snap Shots!" which highlight what's happening at the 37 B&ECPL libraries; â€¢ Staff Space was implemented to showcase individual interests and accomplishments; â€¢ The B&ECPL System supply requests were facilitated using an Intranet-based 'cart' ordering system; â€¢ Staff members were allowed remote Intranet access to update unified calendars, streamlining notifications and facilitating changes to the public website calendar scroll; â€¢ A comprehensive Personnel Policies and Procedures Manual was completed and made available; â€¢ A Board-approved Information Technology Security Policy Manual was made available; â€¢ 10 Manager Director Meetings were held; â€¢ 5 Staff Forums were conducted at the Central Library by B&ECPL Administrators; â€¢ The Library Director sent regular messages to all staff members reporting on initiatives, programs and accomplishments; â€¢ The Development & Communications Department sent 30 e-mail messages pertaining to funding and governance, 75 pertaining to library personnel and management issues, and 43 pertaining to adult or youth services; â€¢ Administrators regularly updated the staff and the community about the "Library District Initiative" during formal and informal meetings as well |

as on the LDI section of the Intranet and public website; â€¢ 43 Media Releases were posted on the website; â€¢ 52 "This Week @ Central" weekly event calendars were emailed to staff, Library trustees, elected officials and the community; â€¢ The Trustee website was updated regularly to provide and exchange information; â€¢ 3 Manager Meeting presentations addressed both internal and external patron surveys; â€¢ 3 meetings were held with Buffalo branch managers to address the new Facility Use Policy; â€¢ 1 staff survey was conducted in January asking managers and directors about Staff Forums (39 responses); â€¢ 60,993 B&ECPL System contacts were made with contract libraries and contract library staff;

| 14.9 | Element 9: Cooperative Efforts with Other Library Systems - Results | Element 9 - Cooperative Efforts with Other Library Systems - Results 2014 â€¢ The B&ECPL Library Director participated in meetings, programs, and conference calls with PULISDO (Public Library System Directors Organization) and NYALS (New York Association of Library Systems); â€¢ The B&ECPL is a member of the Western New York Library Resources Council (WNYLRC) and NYLA; â€¢ The B&ECPL is a member of the New York State Regents Advisory Council on Libraries; â€¢ The B&ECPL continued participation in WNYLRC cooperative partnering programs including AskUs 24/7 and e-Book Library (EBL) Consortium; â€¢ The B&ECPL partnered with the University of Buffalo and other libraries in the Empire Shared Collection Project; â€¢ The B&ECPL Library Director served as a Trustee on the WNYLRC Board; â€¢ The B&ECPL administrators and staff were active on the following Western New York Library Resources Council (WNYLRC) Committees: Finance, Continuing Education, Committee for Health Information Access, High School to College Continuum Committee, Preservation, Regional Advisory Committee (RAC), Resource Sharing, and Library Assistants; â€¢ The B&ECPL support staff continued to participate and join WNYLRC's Western New York Library Assistants Committee; â€¢ 21 staff members participated in 12 different WNYLRC-related training programs; â€¢ A Central Library librarian participated in a health information outreach activity and acts as Chair of WNYLRC's Committee for Health Information Access; â€¢ B&ECPL Administration and WNYLRC partnered in meetings with the Western New York State Delegation of elected officials on Library Advocacy Day in Albany; â€¢ The B&ECPL continued to work and communicate with NIOGA Library System & Chautauqua-Cattaraugus Library System (CCLS); |
| 14.1 0 | Element 10: Construction - Results | Element 10 - Construction - Results 2014 â€¢ Public Survey #3 (teens) - 96% said the library was a welcoming place (148 responses); â€¢ Public Survey #4 (adults) - 99% said the library was a welcoming place (821 responses); â€¢ 3 additional libraries were converted for RFID technology bringing the System total to 34, which represents 91.8% implementation; â€¢ A contract with EnvisionWare, Inc. was finalized to |

procure RFID products and secure long-term maintenance; â€¢ A contract with Bibliotheca Inc. was finalized for a prototype RFID Materials Handling System (AMH) to be installed at the Audubon Library in 2015; â€¢ 85 self check-out stations were available for public use; â€¢ The use of auto-generating "hold" self-service slips was expanded and a total of 29 libraries were using this process supported by RFID technology; â€¢ Analysis of libraries with at least one full year of RFID implementation exhibited annual self-check percentages ranging from 30% to 91% (of the 30 eligible libraries, only 2 were under 50% and 25 were 60% or higher); â€¢ The B&ECPL evaluated and recommended construction grant applications for projects eligible to share in the available allocation of $641,863 from NYS Construction Grant funds; â€¢ The B&ECPL evaluated individual library building and construction needs and submitted recommendations for future Erie County and City of Buffalo capital expenditures; â€¢ The B&ECPL facilitated renovation projects at the Central Library including the 2nd floor asbestos abatement and space reconstruction project with the public area phase completed in 2014 and the escalator replacement with elevators project in the planning and design phase; â€¢ Funded New York State Construction Grant projects were awarded to the Main Library at Audubon, Eggertsville-Snyder Branch, City of Tonawanda Public Library, Hamburg Public Library, Kenilworth Branch and Kenmore Public Library; â€¢ B&ECPL staff and System Board of Trustees reviewed plans for expansions of the West Seneca Public Library and the Amherst Public Library's Main Library at Audubon leading to Board adoption of a resolution in support of both projects;

| 14.1.1 | Element 11: Central Library - Results | """""""http://www.buffalolib.org/sites/default/files/pdf/AboutTheLibrary/NYS%20APPROVED%20Five%20Year%20Plan%20of%20Service%20-%20Central%20Library%202012_2016.pdf 2014 â€¢ 85 public technology classes with 576 attendees were held at the Central Library; â€¢ 230 One-on-One Book a Technology Trainer appointments were conducted on a dedicated Book a Librarian-Technology Trainer computer; â€¢ 13 staff technology classes were conducted at the Central Library for 57 attendees; â€¢ 14 One-on-One Book a Technology Trainer appointments for the staff were conducted; â€¢ The Central Library TechKnowLab Team conducted 348 public classes with 2,442 attendees and received an overall rating of 4.72 out of 5; â€¢ The Central Library TechKnowLab Team conducted 449 One-on-One Book a Technology Appointment sessions and received an overall rating of 4.88 out of 5; â€¢ A full time Librarian II position was created and 2 part time Librarian I positions were eliminated in the TechKnowLab to provide quality service; â€¢ Adult, teen and children programs were conducted by System Programming Team members at the Central Library throughout the year; â€¢ 154 programming partnership events took place with 9,031 attendees, representing an almost 2% increase in attendance over 2013; â€¢ The Adult Programming Team coordinated the "Comic-Fest" event |

at the Central Library; â€¢ The Children's Programming Team coordinated the System-wide Battle of the Books program and New York State Summer Reading program; â€¢ The Children's Programming Team promoted early literacy programming at community libraries; â€¢ The Adult and Children Programming Teams coordinated online summer and winter Reading Challenges; â€¢ The Central Library hosted a number of continuing annual collaborative events including its Martin Luther King Tribute, Women's History Month Kickoff, "Bullying Stops Here" Month, the kickoff of Hispanic Heritage Month, several National Opera Week programs, a Veterans Day Commemoration and weekly "Imagine Buffalo Series" showcasing WNY's leaders, projects and issues; â€¢ The Buffalo Philharmonic Orchestra continued its 6-event "BPOvations at the Library" series, an outreach and music appreciation lecture series at the Central Library; â€¢ Items were made available for circulation at all libraries through the Holds System administered through the Central Library; â€¢ Holds were placed for 578,713 individual items, down 1% from 2013; â€¢ Outstanding Holds lists were monitored on a regular basis and cardholders who opted for e-mail notification were advised if a request could not be filled; â€¢ Public Survey #2 asked how often respondents reserved materials and 93% were very satisfied with the process to request items (721 total responses); â€¢ The B&ECPL's Shipping Department transported 92,837 delivery boxes among the 37 libraries; â€¢ CLDA and CBA Funds were used to support Central Library programs and services; â€¢ The B&ECPL 45 databases and 11 NOVEL databases available in-library and or remotely; â€¢ Specialized databases were made available at the Central Library; â€¢ The B&ECPL System continued to provide e-mail reference, telephone reference and AskUs 24/7 online chat services from the Central Library; â€¢ The Central Library housed an e-Branch hotline for staff telephone reference service; â€¢ Established weeding schedules for the Central Library were maintained to ensure collections meet user needs; â€¢ Quarterly communication e-mails were sent to libraries encouraging the use of the services provided by the Collection Development Team; â€¢ Public Survey #4 (adults) - 96% found what they were looking for (787 responses); â€¢ Central Library visits totaled 416,447 which represents a 5.9% decrease from 2013; â€¢ Central library in-house circulation decreased 11.5% to 538,720 from 2013; â€¢ 224,055 in-house public computer sessions were logged, a 4.7% decreasefrom 2013; â€¢ 67,484 Wi-Fi logins were recorded, a 28.4% increase over 2013; â€¢ Several displays and 4 Major Exhibits were housed at the Central Library including "The Wonderful Wizardry of Baum," "You Are Here: Buffalo on the Map" and "An Innocent Abroad? Mark Twain, the Celebrated Traveler, Settles in Buffalo;" â€¢ The major display in the Ring of Knowledge focused on the pop culture and movie history surrounding The Wizard of Oz; â€¢ A traveling exhibit "The World Knew: Jan Karski's Mission for Humanity," with 3 related public programs, was

available through collaboration with several local Polish heritage organizations; â€¢ Central Library Rare Book Room conservation efforts included Vol. I of Audubon's Bird's of America elephant folio, 8 rare Buffalo maps; WWII scrapbook and Buffalo City Directories; â€¢ Public Survey #3 (teens) - 96% said the library was a welcoming place (148 responses); â€¢ Public Survey #4 (adults) - 99% said the library was a welcoming place (821 responses); â€¢ The Central Library again hosted the Echo Art Fair as well as the temporary installation of a large scale Tape Art mural on the building's exterior in cooperation with the Albright-Knox Art Gallery and Erie County; â€¢ The Library's partnership with Young Audiences of WNY, brought programming variety into the building through a regular performance and workshop series; â€¢ Young Audience's Emerging Leaders Institute in July and Arts Abilities Conference brought area arts professionals and educators to the Library; â€¢ For the fifth year, the Central Library hosted 2 partner events presented by local disability service organizations; â€¢ Literacy New York Buffalo-Niagara, Inc., Project Flight and Young Audiences of Western New York remained as ongoing programming partners and Central Library tenants; â€¢ The 2nd Floor West area of the Central Library was renovated to include gallery and meeting room space; """"""""

| 14.1 2 | Element 12: Direct Access - Results | http://www.buffalolib.org/content/policies/free-direct-access-plan |
| 14.1 3 | Element 13: Other Goal(s) - Results | """"""""""""Element 13 - Other (Optional) - Topic Central Library as a part of the System Community -Results 2014 â€¢ Central Library visits totaled 416,447 which represents a 5.9% decrease from 2013; â€¢ Central library in-house circulation decreased 11.5% to 538,720 from 2013; â€¢ 224,055 in-house public computer sessions were logged, a 4.7% decrease from 2013; â€¢ 85 public technology classes with 576 attendees were held at the Central Library; â€¢ 67,484 Wi-Fi logins were recorded, a 28.4% increase over 2013; â€¢ Comprehensive Wi-Fi coverage was established in newly renovated 2nd Floor West space and 4 new wireless access points were installed; â€¢ 154 programming partnership events took place with 9,031 attendees, representing an almost 2% increase in attendance over 2013; â€¢ 568 sessions were scheduled for external users in conference rooms and meeting spaces, a 15% increase in use over 2013; â€¢ Surveys #3 to teens and Survey #4 to adults asked whether the library is a welcoming place, whether patrons found all they were looking for and how they would rate the Library's collections of materials (1039 responses); â€¢ The Central Library hosted a number of continuing annual collaborative events including its Martin Luther King Tribute, Women's History Month Kickoff, "Bullying Stops Here" Month, the kickoff of Hispanic Heritage Month, several National Opera Week programs, a Veterans Day Commemoration and weekly |

"Imagine Buffalo Series" showcasing WNY's leaders, projects and issues; â€¢ "Love Your Library Month" provided a robust menu of all-ages programming including genealogy and financial literacy workshops as well as family activities; â€¢ The Library hosted a series of local authors in the "Books Homegrown" lectures; â€¢ Outside partners and the Library collaborated on 4 well-attended Job Fairs; â€¢ Halloween took on new focus with a concentrated series of free "Haunted Library Tours," a "Spooky Library Party" for kids and families, and a "Haunted Movie Series" featuring a Library-produced video highlighting the Library's paranormal past; â€¢ Special sponsorship support established the "Judy Summer Concert Series" featuring 6 free lunchtime concerts by local musical groups; â€¢ The Central Library hosted the Buffalo Public Schools Art Department annual "Celebration of Art" show and reception; â€¢ Major Exhibits and displays included: "The Wonderful Wizardry of Baum," "Over the Rainbow and Beyond" and "Port of Buffalo: Songs of the Waterways;" â€¢ The major display in the Ring of Knowledge focused on the pop culture and movie history surrounding The Wizard of Oz; â€¢ The Library's recently restored first volume of Audubon's Birds of America is showcased specially in the Grosvenor Room with new illustrations shown each week; â€¢ A traveling exhibit "The World Knew: Jan Karski's Mission for Humanity," with 3 related public programs, was available through collaboration with several local Polish heritage organizations; â€¢ Central Library Rare Book Room conservation efforts included Vol. I of Audubon's Bird's of America elephant folio, 8 rare Buffalo maps; WWII scrapbook and Buffalo City Directories; â€¢ Public Survey #3 (teens) - 96% said the library was a welcoming place (148 responses); â€¢ Public Survey #4 (adults) - 99% said the library was a welcoming place (821 responses); â€¢ The Central Library again hosted the echo Art Fair as well as the temporary installation of a large scale Tape Art mural on the building's exterior in cooperation with the Albright-Knox Art Gallery and Erie County; â€¢ The Library's partnership with Young Audiences of WNY, in residence at the downtown Library, brought programming variety into the building through a regular Second Saturday performance and workshop series. Young Audience's Emerging Leaders Institute in July and Arts Abilities Conference in November brought area arts professionals and educators to the Library; â€¢ The Library's partnership with Young Audiences of WNY, brought programming variety into the building through a regular performance and workshop series; â€¢ Young Audience's Emerging Leaders Institute in July and Arts Abilities Conference brought area arts professionals and educators to the Library; â€¢ For the fifth year, the Central Library hosted 2 partner events presented by local disability service organizations, "Spread the Word to End the Word" and the kickoff of "Disability Awareness Month;" â€¢ Literacy New York Buffalo-Niagara, Inc., Project Flight and Young Audiences of Western New York remained as ongoing tenants; â€¢ The 2nd Floor West area of

the Central Library was renovated to include gallery and meeting room space; â€¢ 230 One-on-One Book a Technology Trainer appointments were conducted on a dedicated Book a Librarian Technology Trainer computer in the Central Library; â€¢ One YouTube video was created highlighting the Central Library http://bit.ly/1fqfTXW highlighting the Wonderful Wizardry of Baum: """"""""""""

15. Current system URL's

15.1	System Home Page URL	www.buffalolib.org
15.2	URL of Current List of Members	http://www.buffalolib.org/content/library-locations
15.3	URL of Current Governing Bylaws	http://www.buffalolib.org/content/board-trustees/bylaws
15.4	Evaluation Form	The B&ECPL will conduct surveys, focus groups and public meetings to solicit user (as well as non-user) input regarding their needs and interests in library technologies, programs and services which will then be integrated into the Plan of Service.
15.5	Evaluation Results	Input will be solicited from the public, staff, trustees, library partners and library stakeholders. A working group consisting of staff and administrators will be tasked with reviewing all information and drafting the Plan of Service, ensuring that it correlates with System Goals and Objectives as well as Organizational Competencies. The draft will be reviewed by library administration prior to presentation to the Library Board for approval.
15.6	Central Library Plan	Library administration will approve recommended draft of the Plan which will then be presented to all trustees for review and comment. The final draft will be presented to the Library Board's Executive Committee and then referred to the full Library Board for formal approval.
15.7	Direct Access Plan	N/A

16. Assurance and Contact Information
CONTACT INFORMATION

16.1	Contact name (person completing report)	Angela Pierpaoli
16.2	Contact telephone	(716) 858-7161

	number (enter 10 digits only and hit the Tab key)	
16.3	Contact e-mail address	pierpaolia@buffalolib.org

ASSURANCE

16.4	The Library System operated under its approved Plan of Service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that this "Annual Report" was reviewed and accepted by the System Board/Council on (date - mm/dd/yyyy)	04/16/2014

APPROVAL (for New York State Library use only/not a required field)

16.5	The Library System's Annual Report was reviewed and approved by the New York State Library on (date - mm/dd/yyyy)	05/14/2015

Suggested Improvements

Library System	Buffalo and Erie County Public Library
Name of Person Completing Form	Angela Pierpaoli
Phone Number and Extension (enter area code, telephone number and extension only):	(716) 858-7161
Please share with us your suggestions for improving the *Annual Report*. Thank You!	